

**Return form to:**

Office of the Court Administrator  
Judicial Aide  
40 North Main, 5<sup>th</sup> Floor  
Mount Clemens, MI 48043  
Questions call: (586) 469-5156  
Fax: (586) 469-5430

**STATE OF MICHIGAN  
MACOMB COUNTY CIRCUIT COURT  
CRIMINAL  
COURT APPOINTED COUNSEL APPLICATION**

**PLEASE PRINT OR TYPE**

**New Application**

**Seeking Upgrade**

**Enter "N/A" for any blank responses**

I certify that I have completed the following **BEFORE** submitting my application.

- I have attended the Criminal Law Basic Skills seminar offered by the Macomb County Bar Association.
- I have read Local Administrative Order 2010-1 governing the Indigent Panel Application process and the representation of indigent individuals (available at [www.macombcountymi.gov/circuitcourt](http://www.macombcountymi.gov/circuitcourt)).
- I am a member in good standing with the Macomb County Bar Association and the State Bar of Michigan.
- My principal "office" (P.O. Boxes are not accepted) is located in Macomb County.

**NOTE:** If you need additional room to answer any questions in this application, write "*see attached*" and provide answer on attachment.

***Personal Information***

Name (last, first): \_\_\_\_\_ P#: \_\_\_\_\_

Principal office address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_ Tax ID #: \_\_\_\_\_

Office #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Date admitted to the Michigan State Bar Association: \_\_\_\_\_

How long have you practiced law in Macomb County? \_\_\_\_\_

Date joined the Macomb County Bar Association: \_\_\_\_\_

Are you fluent in any foreign language?  Yes  No If yes, please list: \_\_\_\_\_

***Appointment Categories***

Check the category or categories you want to be considered for (read eligibility requirements in the Local Administrative Order 2008-1 for each appointment category):

- "A" DIVISION – Capital cases – Assignments with a potential sentence of imprisonment for life. Attorney must have current and extensive experience in representing individuals in major felony and capital criminal cases including experience in Macomb County Circuit Court. Attorney must have shown competence and diligence in their representation.
- "B" DIVISION – Major felonies - Assignments with a potential sentence of imprisonment more than five years to less than life. Attorney must have current and substantial experience in representing individuals charged with major felonies, including experience in representing individuals in these cases in Macomb County Circuit Court. Attorney must have shown competence and diligence in their representation.
- "C" DIVISION – Assignments with a potential sentence up to and including five years imprisonment. Attorney must have sufficient knowledge and ability to represent indigent parties in these cases with competence and diligence in their representation.

**Professional Involvement**

List the professional training you have in the area(s) in which you seek appointments; include title of training, provider and date(s): \_\_\_\_\_

\_\_\_\_\_

List where you have spoken, taught, presented or published in the areas in which you seek appointments; include topic and date(s): \_\_\_\_\_

\_\_\_\_\_

List any professional organization(s) of which you are currently a member (including sections or committees) which are relevant to the areas in which you seek appointments:

\_\_\_\_\_

\_\_\_\_\_

List seminars or mini-seminars on Criminal law you attended in the last twelve months and provide date(s):

\_\_\_\_\_

\_\_\_\_\_

Have you ever been reprimanded, suspended or disbarred from the practice of law in this State or any other state in which you are/were licensed to practice law?  Yes  No If yes, please explain:

\_\_\_\_\_

\_\_\_\_\_

**Criminal Defense Experience**

List trial experience within the last twelve months (explain briefly, give number and types of cases): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of criminal cases you were retained/appointed on within the last twelve months: \_\_\_\_\_

Number of cases you were a criminal defense attorney: (jury) \_\_\_\_\_ (non-jury) \_\_\_\_\_

Number of cases you tried as a criminal defense attorney at Macomb County Circuit Court within the last twelve months:

\_\_\_\_\_

**Civil Trial Experience**

Number of civil cases you tried at Macomb County Circuit Court within the last twelve months: \_\_\_\_\_

\_\_\_\_\_

List trial experience within the last twelve months (explain briefly, give number and types of cases): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any positions held within the criminal justice system (date by year, specify County or Federal entity):

Served as Judge \_\_\_\_\_

Served in Defender's Office \_\_\_\_\_

Served in Prosecutor's Office \_\_\_\_\_

Other: \_\_\_\_\_

Law School Criminal Clinical Experience \_\_\_\_\_

(1) School \_\_\_\_\_ (2) Year(s) \_\_\_\_\_

Judicial clerkship: Judge \_\_\_\_\_ Court \_\_\_\_\_ Year(s) \_\_\_\_\_

List any Judge before whom you have tried a felony criminal case. If less than three, list up to three District Judges where you have tried a tried criminal case:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

List any Federal Judge(s) before whom you have tried a felony criminal case:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

For each category for which you seek appointments, list three (3) cases which you have tried **to completion**:

**"A" Division**

	Case Name	Name of Court	Judge	Charge(s)	Date of Trial
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

**"B" Division**

	Case Name	Name of Court	Judge	Charge(s)	Date of Trial
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

**"C" Division**

	Case Name	Name of Court	Judge	Charge(s)	Date of Trial
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

List any related trial experience which you believe is relevant for the categories for which you seek appointment:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any cases in which you assisted an experienced mentor which you believe should be considered in reviewing your application:

Case Name	Name of Court	Judge	Charge(s)	Date of Trial	Name of Mentor
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1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**References**

List three attorneys as personal references.

1. Name: \_\_\_\_\_  
Street address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone number: \_\_\_\_\_
2. Name: \_\_\_\_\_  
Street address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone number: \_\_\_\_\_
3. Name: \_\_\_\_\_  
Street address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone number: \_\_\_\_\_

**Acknowledgement**

I understand that I can attach additional documentation with my application. The information stated on this application is true to the best of my knowledge. I agree to be bound by the rules of the Local Administrative Order 2008-1, governing the appointment of counsel to represent indigent individuals as amended from time to time.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date:

Circuit Court Use Only		
Panel Meeting Date: _____		
Incomplete application:	<input type="checkbox"/> yes <input type="checkbox"/> no	
Current MCBA member:	<input type="checkbox"/> yes <input type="checkbox"/> no	Panel Action: <input type="checkbox"/> approved <input type="checkbox"/> rejected
Criminal Law Basic Skills-MCBA:	<input type="checkbox"/> yes <input type="checkbox"/> no	Additional Recommendations: <input type="checkbox"/> yes <input type="checkbox"/> no
Michigan Discipline Board Action:	<input type="checkbox"/> yes <input type="checkbox"/> no	_____
Verified address with State Bar:	<input type="checkbox"/> yes <input type="checkbox"/> no	_____
Principal "office" located in Macomb:	<input type="checkbox"/> yes <input type="checkbox"/> no	
Panel initials:		