

MACOMB COUNTY, MICHIGAN

DELQ PERS PROP

TREASURER-DEL PER PROP TAX

GENERAL COUNTY

605

25320

3

DEPARTMENT PURPOSE:

To act as custodian of all personal property tax collections.

DEPARTMENT FUNCTIONS:

The Personal Property section of the Treasurer's office is responsible for collecting delinquent personal property taxes from area businesses. They collect and seize property for unpaid taxes and post notices of distraint and auction and listings of all business equipment to be sold. This division also conducts auctions of seized property for the collection of delinquent personal property taxes in accordance with Michigan state laws.

DEPARTMENT POSITION CLASSIFICATIONS	2007 RANGE		AMENDED	2008
			2007 BUDGET	BUDGET
Personal Property Tax Coordinator	\$48,151	\$60,189	1	1
Personal Property Tax Collector	38,748	48,435	3	3
Account Clerk IV	30,632	36,038	1	1
TOTAL			<u>5</u>	<u>5</u>

MACOMB COUNTY, MICHIGAN

2008 BUDGET SUMMARY

FUND 605 - DELQ PERSONAL PROPERTY TAX
 ORG 25320 - TREASURER-DEL PER PROP TAX

ACCOUNT NAME	FUND 605 2006 ACTUAL	2007 CURRENT BUDGET	ACTUAL YTD 12/29/07	2008 BUDGET ADOPTED
TOTAL PERSONNEL EXPENSES	364,702	406,076	356,697	393,682
OFFICE SUPPLIES	623	3,000	2,968	3,000
POSTAGE & DELIVERY	5,342	4,500	3,509	5,600
FILING FEES-EXPENSES	452	750	99	550
MEMBERSHIP DUES	0	100	0	100
LOCAL TRAVEL	5,864	7,500	4,670	7,500
TRAVEL EXPENSE	0	250	0	250
PRINTING & REPRODUCTION	118	2,000	0	2,000
EQUIPMENT REPAIR & MAINT	0	200	0	200
SEIZURE RELATED EXPENSES	0	1,000	10	1,000
EQUIPMENT RENTAL	117	200	117	200
TOTAL OPERATING EXPENSES	12,515	19,500	11,374	20,400
INSURANCE	2,443	2,890	2,882	3,746
TELEPHONE	3,314	3,106	3,105	3,899
MIS-DATA CENTER SERVICES	11,300	0	0	0
TOTAL INTERNAL SVCS COSTS	17,057	5,996	5,987	7,645
CONTRIBUTION	20,000	20,000	0	20,000
TOTAL CONTRIBUTION	20,000	20,000	0	20,000
TOTAL ORGANIZATION	414,274	451,572	374,058	441,727