BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

FINANCE COMMITTEE

WEDNESDAY, JUNE 17, 2009

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Adoption of Agenda, **AS AMENDED, TO INCLUDE #9, #10 AND SEVEN ADDITIONAL TRAVEL REQUESTS**

4. Approval of Minutes Dated 04-29 and 05-21-09 **(previously distributed)**

5. Public Participation

6. List of Bills as Prepared by the Finance Department **(mailed)**

7. **Adoption of Resolutions:**

   a) Proclaiming July 8, 2009 as Metro Detroit Youth Day in Macomb County **(offered by Gieleghem)**

   b) Commending Roy Schwark for his many years on the Water Quality Board **(offered by Rengert)**

   c) Commending Tom Morley for his many years on the Water Quality Board **(offered by Camphous-Peterson)**

   d) Commending Del Becker for her many years on the Community Mental Health Board **(offered by Gieleghem)**

   e) Commending Gerald DeMaiere for his many years on the Water Quality Board **(offered by Rocca)**

8. **Travel Requests:** **(mailed)**

   a) Community Corrections (one)
   b) Community Services Agency ~~(two)~~ (four) **(attached)**
   c) Health (one) **(attached)**
   d) Planning (two) **(attached)**
   e) Sheriff ~~(one)~~ (three) **(attached)**

   (back-up information for travel requests is on file in Board Office)

MACOMB COUNTY BOARD OF COMMISSIONERS

Paul Gieleghem, District 19, Chairman
Kathy Tocco, District 20, Vice Chair
Joan Flynn, District 6, Sergeant-At-Arms

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Toni Moceri - District 4
Susan L. Doherty - District 5
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Ken Lampar - District 10
Ed Szczepanski - District 11
James L. Carabelli - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15
Carey Torrice - District 16
Ed Bruley - District 17
Dana Camphous-Peterson - District 18
Irene M. Kepler - District 21
Frank Accavitti Jr. - District 22
William A. Crouchman - District 23
Michael A. Boyle - District 24
Kathy D. Vosburg - District 25
Jeffery S. Sprys - District 26

9. Executive Session to Discuss Labor Negotiations

10. Ratification of Three-Year Labor Agreement with United Auto Workers, Local 889 - Probate Court/Corporation Counsel **(waived by Personnel Committee Chair)** **(attached)**

11. New Business

12. Public Participation

13. Adjournment

RESOLUTION NO. _____ **FULL BOARD MEETING DATE:** _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Approve List of Bills as Prepared and Provided under Separate Cover by the Finance Department

INTRODUCED BY: Irene Kepler, Chair, Finance Committee

COMMITTEE/MEETING DATE

Finance 6-17-09

RECYCLABLE
PAPER

Federal Grant Funded

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

RECEIVED
JUN 01 2009
MACOMB COUNTY FINANCE

Requesting Department: Community Corrections

Conference Title: "A Game Plan for Change"

Sponsored by: National jAssociation of Pretrial Services Agencies

Conference Classification: Professional x | Employee Training x

Conference Location: Charoltte, North Carolina

Travel Begins: 9 (Month) 13 (Day) 2009 (Year)

Travel Ends: 9 (Month) 16 (Day) 2009 (Year)

Number of Persons Attending At County Expense:

Board Members	
Staff Members	3
Total	3

NOTE: Funded through Federal Justice Assistance Grant

ESTIMATED EXPENSES

		Per Person	Total
Registration Fees:		$ 325.00	$ 975.00
Transportation:(1)	[ ] County Vehicle [x] Airplane [ ] Personal Vehicle	320.00	960.00
Lodging:	Begins: 9 (Month) 13 (Day) 2009 (Year) Ends: 9 (Month) 16 (Day) 2009 (Year)		760.00
Meals:(2)		124.00	372-00
Miscellaneous:			-
Subtotal - Conference Expenses			
Per Diems:(3)			
Overtime:(4)			-
Total Estimated Expenses:		$ 769.00	$3,067.00

Department Head Signature Russell McPeak RJ McPeak Date 5/28/09

1 Not to exceed cost of tourist class air fare
2 Not to exceed authorize per day rate
3 Not to exceed one day travel plus duration of the conference
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)

Budgetary Analysis

Sher. JAG Grant org/Key 22930572/98210

Department Budget			26,644.
Less:	Conference Expense Approved To Date	4,800.	
	Other Department Requests in Process	-0-	
	This Request	3,067.	7,867.
Balance Available (Deficit)			18,777

To: Irene Kepler

Finance Committee

From: Russell McPeak

Date: May 20, 2009

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the "A Game Plan for Change" conference/seminar, starting on _____

Name	Classification
Russell McPeak	Director
Stacie Kucharek	Jail Population Specialist
Shawn Schram	Jail Population Speci

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This national conference/training gives Community Corrections staff an opportunity to learn the most up-to-date "best practice" and to adjust programming with Macomb County Community Corrections to be on the forefront of obtaining the "best bang for our dollar". It is the only pretrial training by an accredited assocation that can be obtained by our two pretrial "Jail Population Specialist". It will be **paid for 100% through Community Corrections Federal Grant with NO direct cost to the County.**

Respectfully submitted,

Russell McPeak, Director

Macomb County Community Corrections Department

MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.

REQUESTING DEPARTMENT: Macomb County Community Services Agency
CONFERENCE TITLE: Weatherization Inspector I Training
CONFERENCE SPONSORED BY: Michigan Department of Human Services

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: Michigan Department of Human Services Training Center-Lansing, MI

TRAVEL BEGINS June 21 2009 (MONTH DAY YEAR) **TRAVEL ENDS** June 25 2009 (MONTH DAY YEAR)

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: ____ COMMISSION MEMBER; 2 STAFF MEMBERS

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATION FEES	$0	$0
TRANSPORTATION: ☐ COUNTY VEHICLE ☐ AIRPLANE 1 [X] PERSONAL VEHICLE	$102.96	$102.96
LODGING-BEGINS June 21 2009 (Month Day Year) ENDS June 24 2009 (Month Day Year)	$278.20	$556.40
MEALS:	$115.00	$230.00
MISCELLANEOUS EXPENSES:	$0	$0
SUB TOTAL – CONFERENCE EXPENSES	$	$
PER DIEM:		
OVERTIME:		
TOTAL ESTIMATED EXPENSE	$496.16	$889.36

SIGNATURE OF DEPARTMENT HEAD [signature] **DATE** 5/22/09

1 Not to exceed cost of tourist class air fare
2 Not to exceed $____.___ per day
3 Not to exceed one day travel plus the duration of the conference
4 Calculate cost of any overtime anticipated as a result of the request

344 89541 86322 - $889.36
GRANT FUNDS ONLY

(FOR FINANCE OFFICE USE ONLY)
Budgetary Analysis

Budgeted ..... $ 139,500.
Less:

Conference Expenses Approved to Date $ -0-

Other Department Requests in Process $ -0-

This Request $ 889.

Sub Total $ 889.

BALANCE AVAILABLE (DEFICIT) ..... $ 138,611.

TO: Irene Kepler — Chairperson
Finance Committee — Committee
FROM: Frank T. Taylor — Director
Macomb County Community Services Agency — Department
DATE:

SUBJECT: Conference and Seminar Request

I herewith request that the following individuals(s) be authorized to attend the Weatherization Inspector I Training
starting on June 21 200 9

NAME	CLASSIFICATION
Thomas Simmons	Weatherization Inspector
Steven McGuinness	Weatherization Inspector

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

This training is a mandatory training for all new Weatherization Inspectors and must be completed in order to be certified with the state as a Weatherization Inspector. Inspectors will receive training to allow them to go out and inspect homes for the County's Weatherization program.

Training is by provided by State Department of Human Services staff, outside vendors and speakers, and Weatherization counterparts from around the state.

Respectfully submitted,

Frank Taylor — Department Head
Macomb County Community Services Agency — Department

Files/conference training request

MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST

RECEIVED
MAY 29 2009
MACOMB COUNTY FINANCE

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference)

REQUESTING DEPARTMENT: Macomb County Community Services Agency
CONFERENCE TITLE: Weatherization Inspector I Training
CONFERENCE SPONSORED BY: Michigan Department of Human Services

CONFERENCE CLASSIFICATION: (circle one) Professional Conference [Employee Training]

CONFERENCE LOCATION: Michigan Department of Human Services Training Center-Lansing, MI

TRAVEL BEGINS June 21 2009 (MONTH DAY YEAR) TRAVEL ENDS June 25 2009 (MONTH DAY YEAR)

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: ____ COMMISSION MEMBER; 2 STAFF MEMBERS

ESTIMATED EXPENSES		PER PERSON		TOTAL
REGISTRATION FEES	$	$0		$0
TRANSPORTATION: [ ] COUNTY VEHICLE [ ] AIRPLANE [X] PERSONAL VEHICLE (1)	$	$102.96		$102.96
LODGING-BEGINS June 21 2009 (Month Day Year) ENDS June 24 2009 (Month Day Year)	$	$278.20	$	$556.40
MEALS:	$	$115.00	$	$230.00
MISCELLANEOUS EXPENSES:	$	$0	$	$0
SUB TOTAL – CONFERENCE EXPENSES	$	$	$	$
PER DIEM:	$		$	
OVERTIME:	$		$	
TOTAL ESTIMATED EXPENSE	$	$496.16	$	$889.36

SIGNATURE OF DEPARTMENT HEAD [signature] DATE 5/28/09

1 Not to exceed cost of tourist class air fare
2 Not to exceed $____.___ per day
3 Not to exceed one day travel plus the duration of the conference
4 Calculate cost of any overtime anticipated as a result of the request

344 89541 86322 - $889.36
GRANT FUNDS ONLY

(FOR FINANCE OFFICE USE ONLY)
Budgetary Analysis

Budgeted $ 139,500.
Less:

Conference Expenses Approved to Date $ -0-
Other Department Requests in Process $ 889.
This Request $ 889.
Sub Total $ 1,778.

BALANCE AVAILABLE (DEFICIT) $ 137,722.

TO: Irene Kepler — Chairperson
Finance Committee — Committee
FROM: Frank T. Taylor — Director
Macomb County Community Services Agency — Department
DATE:

SUBJECT: Conference and Seminar Request

I herewith request that the following individuals(s) be authorized to attend the Weatherization Inspector I Training
starting on June 21 200 9

NAME	CLASSIFICATION
Larry Hernandez	Weatherization Inspector
Gary Boedecker	Weatherization Inspector

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

This training is a mandatory training for all new Weatherization Inspectors and must be completed in order to be certified with the state as a Weatherization Inspector. Inspectors will receive training to allow them to go out and inspect homes for the County's Weatherization program.

Training is by provided by State Department of Human Services staff, outside vendors and speakers, and Weatherization counterparts from around the state.

Respectfully submitted,

Frank T. Taylor — Department Head
Macomb County Community Services Agency — Department

Files/conference training request

ADDED

RECEIVED
JUN 12 2009
MACOMB COUNTY FINANCE

MACOMB COUNTY

CONFERENCE/EMPLOYEE TRAINING REQUEST

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.

REQUESTING DEPARTMENT: MACOMB COUNTY COMMUNITY SERVICES

CONFERENCE TITLE: MCAAA Summer Conference

CONFERENCE SPONSORED BY: MICHIGAN COMMUNITY ACTION AGENCIES ASSN.

CONFERENCE CLASSIFICATION (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: SHANTY CREEK RESORT-BELLAIRE MI 49615

TRAVEL BEGINS: 7/27/2009 (MONTH DAY YEAR) TRAVEL ENDS: 7/30/2009 (MONTH DAY YEAR)

NUMBER OF PERSON ATTENDING AT COUNTY EXPENSE: [ ] COMMISSION MEMBER; [4] STAFF MEMBER

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATION FEES	$ 300.00	$ 1,200.00
TRANSPORTATION [ ] COUNTY VEHICLE [ ] AIRPLANE [X] 480 MILES ROUND TRIP PERSONAL VEHICLE	$ 278.40	$ 1,113.60
LODGING - BEGINS: 7/27/2009 (MONTH DAY YEAR) ENDS: 7/30/2009 (MONTH DAY YEAR)	$ 550.00	$ 2,200.00
MEALS $31.00/DAY 2 DAYS MEALS	$ 62.00	$ 248.00
MISCELLANEOUS EXPENSES:		
SUB TOTAL - CONFERENCE EXPENSES	$ 1,190.40	$ 4,761.60
PER DIEM:		
OVERTIME:		
TOTAL ESTIMATED EXPENSE	$ 1,190.40	$ 4,761.60

SIGNATURE OF DEPARTMENT HEAD: [signature] 6/11/09

1. Not to exceed cost of tourist class air fare.
2. Not to exceed $_____ per day
3. Not to exceed one day travel plus the duration of the conference.
4. Calculate cost of any overtime anticipated as a result of the request.

org/key/object 30189101-86321 & 86322
30289541-86321 & 86322
30189107-86322 34489541-86321 & 86322
GRANT FUNDS ONLY

(FOR FINANCE OFFICE USE ONLY)

Budgetary Analysis

Budgeted 144,000.

Less:

Conference Expenses Approved to Date: $ -0-
Other Department Requests in Process: $ 8,992.-
This Request: $ 4,762.-

Sub Total: -13,754

130,246.

BALANCE AVAILABLE (DEFICIT) .....

TO: Irene Kepler — CHAIR
Finance — COMMITTEE
FROM: FRANK T. TAYLOR — DIRECTOR
MACOMB COUNTY COMMUNITY SERVICES AGENCY — DEPARTMENT

SUBJECT: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the
MCAAA SUMMER CONFERENCE — Conference/seminar
starting on 7/27/2009 to 7/30/2009

NAME	CLASSIFICATION
FRANK T. TAYLOR	DIRECTOR
MARY P. SOLOMON	ASSISTANT DIRECTOR
JULIE KAVANAGH	COMMUNICATIONS SPECIALIST
MADELEINE OLSZAK	FISCAL ADMIN ASST.

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The purpose of this conference is to learn, network & exchange information with Community Action Agencies across the state. This year, presentations will be given to address concerns about the ARRA funding and the restrictions and monitoring of those funds. Staff will also be networking with the Department of Human Services staff. Many funding issues will be addressed through the workshops. Staff will bring this vital information back to Macomb County to ensure that the ARRA funding is used to the fullest extent possible to benefit the customers in Macomb County. Staff will also be presenters at workshops during the conference.

Frank T. Taylor, Director — Department Head
MACOMB COUNTY COMMUNITY SERVICES AGENCY — Department

ADDED

MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST

RECEIVED
JUN 12 2009
MACOMB COUNTY FINANCE

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.)

REQUESTING DEPARTMENT: Macomb County Community Services Agency
CONFERENCE TITLE: 2009 MCAAA Summer Training Conference
CONFERENCE SPONSORED BY: Michigan Community Action Agency Association

CONFERENCE CLASSIFICATION: (circle one) Professional Conference [Employee Training]

CONFERENCE LOCATION: SHANTY CREEK - BELLAIRE ~~Michigan Department of Human Services Training Center Lansing, MI~~

TRAVEL BEGINS July 27 2009 (MONTH DAY YEAR) TRAVEL ENDS July 30 2009 (MONTH DAY YEAR)

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: ____ COMMISSION MEMBER; 9 STAFF MEMBERS

ESTIMATED EXPENSES		PER PERSON	TOTAL
REGISTRATION FEES	$	$300	$2,700.00
TRANSPORTATION: ☐ COUNTY VEHICLE ☐ AIRPLANE 4 [X] PERSONAL VEHICLE	$	$236.40	$945.60
LODGING-BEGINS July 27 2009 (Month Day Year) ENDS July 30 2009 (Month Day Year)	$	$528.00	$4,752.00
MEALS:	$	$66.00	$594.00
MISCELLANEOUS EXPENSES:	$	$0	$0
SUB TOTAL – CONFERENCE EXPENSES	$	$	$
PER DIEM:	$		
OVERTIME:	$		
TOTAL ESTIMATED EXPENSE	$	$1,130.40	$8,991.60

SIGNATURE OF DEPARTMENT HEAD [signature] DATE 6/9/09

1 Not to exceed cost of tourist class air fare
2 Not to exceed $____.___ per day
3 Not to exceed one day travel plus the duration of the conference
4 Calculate cost of any overtime anticipated as a result of the request

344 89541 86321 - $2,700.00
344 89541 86322 - $6,291.60

(FOR FINANCE OFFICE USE ONLY)
Budgetary Analysis

Budgeted $ 144,000
Less:

Conference Expenses Approved to Date $ -0-

Other Department Requests in Process $ -0-

This Request $ 8,992.

Sub Total $ -8,992.

BALANCE AVAILABLE (DEFICIT) $ 135,008.

TO: Irene Kepler — Chairperson
Finance Committee — Committee
FROM: Frank T. Taylor — Director
Macomb County Community Services Agency — Department
DATE:

SUBJECT: Conference and Seminar Request

I herewith request that the following individuals(s) be authorized to attend the 2009 MCAAA Summer Training Conference
starting on July 27 200 9

NAME	CLASSIFICATION
Joseph Cooke	Community Operation Coordinator
Steve Schuster	Weatherization Inspector II
Amy Rybicki	Weatherization Clerk
Dave Banks	Weatherization Inspector
Matt Figurski	Weatherization Inspector
Steve McGuinness	Weatherization Inspector
Tom Simmons	Weatherization Inspector
Larry Hernandez	Weatherization Inspector
Gary Boedeker	Weatherization Inspector

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The 2009 MCAAA Summer Training Conference is a comprehensive training for the Weatherization Program. Several training tracks will be offered, for administrative, technical, as well as support. There will be multiple opportunities for information gathering and sharing, discussions of best practices, and updates and training on all of the different components of the Weatherization program.

Many of the training components are not only essential, but mandatory training.

Respectfully submitted,

Frank Taylor — Department Head
Macomb County Community Services Agency — Department

Files/conference training request

ADDED

MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST

RECEIVED
JUN 11 2009
MACOMB COUNTY
FINANCE

Submit directly to the Board of Commissioners Office at least one month preceding the date of the conference.

REQUESTING DEPARTMENT: Public Health

CONFERENCE TITLE: 2009 National BioWatch Workshop

CONFERENCE SPONSORED BY: U.S. Department of Homeland Security

CONFERENCE CLASSIFICATION: ☒ Professional Conference ☐ Employee Training

CONFERENCE LOCATION: Denver, CO

TRAVEL BEGINS: August (Month) 17 (Day) 2009 (Year)

TRAVEL ENDS: August (Month) 21 (Day) 2009 (Year)

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: ____ COMMISSION MEMBERS
1 STAFF MEMBERS

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATIONS FEES:	$ 0	$ 0
TRANSPORTATION:① ☐ County Vehicle ☐ Airplane ☐ Personal Vehicle	$ 0	$ 0
LODGING: Begins ____ (Month Day Year) Ends ____ (Month Day Year)	$ 0	$ 0
MEALS:②	$ 0	$ 0
MISCELLANEOUS EXPENSES:	$ 0	$ 0
SUBTOTAL – CONFERENCE EXPENSES:	$ 0	$ 0
PER DIEM:③	$ 0	$ 0
OVERTIME:④	$ 0	$ 0
TOTAL ESTIMATED EXPENSE:	$ 0	$ 0

SIGNATURE OF DEPARTMENT HEAD [signature] DATE ____

① Not to exceed cost of tourist class air fair.
② Not to exceed $31.00 (effective 10-01-06) per day.
③ Not to exceed one day travel plus the duration of the conference.
④ Calculate cost of any overtime anticipated as a result of this request.

Fund/Org# ____

NO COST TO COUNTY [signature]

(For Finance Office Use Only)
BUDGETARY ANALYSIS

BUDGETED: $ 31,096.00

LESS:
Conference expensed approved to date $ 600.00
Other department requests in process $ 0
This request $ 0

SUBTOTAL: $ 0

BALANCE AVAILABLE (DEFICIT): $ 30,496.00

(1-186)

TO: Irene M. Kepler , Chairperson

Finance , Committee

FROM: Thomas J. Kalkofen , Director/Health Officer

Macomb County Health , Department

DATE: June 4, 2009

SUBJECT: 2009 National BioWatch Workshop

I herewith request that the following individual(s) be authorized to attend the 2009 National BioWatch Workshop

xx conference / ☐ seminar starting on August 17, 2009 .

NAME	CLASSIFICATION
Steven C. Gold	Deputy Health Officer

(If more room is required, attach a separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

Bio Watch is a component of the Department of Homeland Security's Chemical and Biological Early Detection Systems. Southeast Michigan is one of several dozen major metropolitan areas around the country which participate in the BioWatch program. Locally, BioWatch is regarded as a surveillance system which would initiate a Public Health and Emergency Management response if the system were to detect the presence of a harmful pathogen.

The State-local BioWatch Advisory Committee is chaired by the region's Health Officers on a rotating basis; in 2009, it is Macomb County's turn to chair, and this activity has been delegated by Tom Kalkofen to Deputy Health Officer Steve Gold.

All of Mr. Gold's expenses will be paid by the Department of Homeland Security. He has been asked to participate in several roundtables and panels, and will bring back information of value to public health in Macomb County and Southeast Michigan generally.

Respectfully submitted,

Thomas J. Kalkofen Department Head

Health Department

br

ADDED

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

RECEIVED
JUN 15 2009
MACOMB COUNTY FINANCE

Requesting Department: Planning and Economic Development

Conference Title: Neighborhood Stabilization Program Training

Sponsored by: U.S. Department of Housing and Urban Development (

Conference Classification: Employee Training

Conference Location: Chicago, IL

Travel Begins: July (Month) 5 (Day) 2009 (Year)

Travel Ends: July (Month) 7 (Day) 2009 (Year)

Number of Persons Attending At County Expense:

Board Members	
Staff Members	2
Total	2

ESTIMATED EXPENSES

		Per Person	Total
Registration Fees:		$ -	$0
Transportation:(1)	[X] Train / [ ] Airplane / [ ] Personal Vehicle	94.00	188.00
Lodging:	Begins: July (Month) 5 (Day) 2009 (Year)		
	Ends: July (Month) 7 (Day) 2009 (Year)	408.52	817.04
Meals:(2)		93.00	186.00
Miscellaneous:		50.20	100.40
Subtotal - Conference Expenses		~~552.72~~	~~1,105.44~~
Per Diems:(3)		~~93.00~~	~~188.00~~
Overtime:(4)			-
Total Estimated Expenses:		$ 645.72	$1,291.44

Department Head Signature [signature] Date 6/15/09

1 Not to exceed cost of tourist class air fare
2 Not to exceed authorize per day rate
3 Not to exceed one day travel plus duration of the conference
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)
Budgetary Analysis

Department	Budget		100,000.
Less:	Conference Expense Approved To Date	-0-	
	Other Department Requests in Process	-0-	
	This Request	1,291.	1,291.
			98,709.

PLEASE NOTE: This request will be grant funded paid from account 36182799 / 86202

Planning

To: Irene Kepler

Finance Committee

From: Stephen Cassin, Director

DPED

Date: June 11, 2009

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the Neighborhood Stabilization Program Training conference/seminar, starting on July 6, 2009

Name	Classification
Jane Rosiek	Rehabilitation Super\
Karen Hengehold	Associate Planner

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

To acquire information regarding implementation of the Neighborhood Stabilization Program to aid Macomb County residents in buying and rehabilitating foreclosed and abandoned homes.

Respectfully submitted,

Stephen Cassin
Planning Department

MACOMB COUNTY
CONFERENCE/EMPLOYEE TRAINING REQUEST

ADDED

RECEIVED
JUN 15 2009
MACOMB COUNTY
FINANCE

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.)

REQUESTING DEPARTMENT: Planning & Economic Development

CONFERENCE TITLE: Brownfield 2009 Conference - Brownfield Petroleum Substance Assessment Grant

CONFERENCE SPONSORED BY: Brownfield 2009 Conference

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: New Orleans, Louisiana

TRAVEL BEGINS: 11 (Month) 15 (Day) 2009 (Year) — 11 (Month) 19 (Day) 2009 (Year)

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 1 **COMMISSION MEMBERS** **STAFF MEMBERS**

ESTIMATED EXPENSES		PER PERSON	TOTAL
REGISTRATIONS FEES		$	
TRANSPORTATION:	☐ County Vehicle ☑ Airplane **Estimated** ☐ Personal Vehicle	$ 550.00	$ 550.00
LODGING: Begins	November 15, 2009 (Month/Day/Year) Ends November 19, 2009 (Month/Day/Year)	$ 560.00	560.00
MEALS		$ 31.00	124.00
MISCELLANEOUS EXPENSES	est cost per class	$ 100.00	100.00
SUB TOTAL - CONFERENCE EXPENSES		$	$
PER DIEM		$	$
OVERTIME		$	$
TOTAL ESTIMATED EXPENSE		$ 1,241.00	1,334.00

SIGNATURE OF DEPARTMENT HEAD [signature] **DATE** 6/15/2009

1 Not to exceed cost of tourist class air fare
2 Not to exceed $ 15 per day
3 Not to exceed one day travel plus the duration of the conference
4 Calculate cost of any overtime anticipated as a result of this request

GRANT FUNDED
36183202-86300

(FOR FINANCE OFFICE USE ONLY)
Budgetary Analysis

Budgeted		$ 7,500.
Less:		
Conference Expenses Approved to Date	$ -0-	
Other Department Requests in Process	$ -0-	
This Request	$ 1,334.	
	SUB TOTAL	$ 1,334.
BALANCE AVAILABLE (DEFICIT)		$ 6,166.

TO: Irene Kepler, Chairman

Finance, Committee

FROM: STEPHEN N. CASSIN, EXECUTIVE DIRECTOR

PLANNING & ECONOMIC DEVELOPMENT, Department

DATE: June 15, 2009
month/date/year

starting on November 15, 2009
month/date/year

NAME	**CLASSIFICATION**
GERARD SANTORO	SENIOR PLANNER

(If more room is required, attach separate sheet)

This conference is the largest, most comprehensive conference focused on cleaning up and redeveloping abandoned, underutilized, and potentially contaminated properties in the nation.

Respectfully submitted,

STEPHEN N. CASSIN, EXECUTIVE DIRECTOR
Planning & Economic Development Department

5-28-09

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Office

Conference Title: USPCA Dog Trials

Sponsored by: USPCA Region 19 Dog Trials

Conference Classification: Professional Employee Training x

Conference Location: Ludington, Mi.

RECEIVED
JUN 02 2009
MACOMB COUNTY
FINANCE

Travel Begins: July (Month) 15 (Day) 2009 (Year)

Travel Ends: July (Month) 19 (Day) 2009 (Year)

Number of Persons Attending At County Expense:

Board Members	4
Staff Members	
Total	4

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:	$85.00	$340.00
Transportation:(1) [X] County Vehicle [ ] Airplane [ ] Personal Vehicle		
Lodging: Begins: July (Month) 15 (Day) 2009 (Year) Ends: July (Month) 19 (Day) 2009 (Year)	419.60	1,678.40
Meals:(2) ...7/15 $$68 (D), 7/16 $124, 7/17 $124, 7/18 $124, 7/19 $56	124.00	$496.00
Miscellaneous:...Fuel	50.00	200.00
Subtotal - Conference Expenses	678.60	2,714.40
Per Diems:(3)		-
Overtime:(4)		-
Total Estimated Expenses:	$ 678.60	$2,714.40

Department Head Signature [signature] Date 6-1-09
Undersheriff, K. Lagerquist

1 Not to exceed cost of tourist class air fare
2 Not to exceed authorize per day rate
3 Not to exceed one day travel plus duration of the conference
4 Calculate cost of any overtime anticipated as a result of this request 22930536/95907 Auto S&T Grant K-9 Trng.

(For Finance Department Use Only)
Budgetary Analysis

Department Budget			13,000.
Less:	Conference Expense Approved To Date	1,662.	
	Other Department Requests in Process	-0-	
	This Request	2,714.	4,376.
Balance Available (Deficit)			8,624.

To: Irene Kepler

Finance Committee

From: Mark A. Hackel
Sheriff

Date: May 20, 2009

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the USPCA Dog Trials conference/seminar, starting on July 16, 2009

Name	Classification
Phil Neumeyer	Sergeant
Cliff Morgan, Sr.	Deputy
Kevin Szlaga	Deputy
Daniel DeGraw	Deputy

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This is a yearly certification for the handler as well as the canine. Events include: Obedience, Agility, Article Search, Box / Suspect Search, Criminal Apprehension, Criminal Apprehension with Gunfire.

FUNDS: SHER K9 - 229-30536-95907

Respectfully submitted,

USKL

Undersheriff, K. Lagerquist
Sheriff's Department

ADDED 6-8-09 for Tk ok

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

RECEIVED
JUN 10 2009
MACOMB COUNTY FINANCE

Requesting Department: Macomb County Sheriff's Office

Conference Title: Investigating Solid Fuel Burning Appliances

Sponsored by: Fire Findings

Conference Classification: Professional Employee Training x

Conference Location: Benton Harbor, Mi.

Travel Begins: Oct (Month) 27 (Day) 2009 (Year)

Travel Ends: Oct (Month) 29 (Day) 2009 (Year)

Number of Persons Attending At County Expense:

Board Members	3
Staff Members	
Total	3

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:	$595.00	$1,785.00
Transportation:(1) [x] County Vehicle [ ] Airplane [ ] Personal Vehicle		
Lodging: Begins: Oct (Month) 27 (Day) 2009 (Year) Ends: Oct (Month) 29 (Day) 2009 (Year)	151.20	$302.40
Meals:(2) ...10/27 $51 (D), 10/28 $93, 10/29 $93	79.00	$237.00
Miscellaneous: .....Fuel	50.00	50.00
Subtotal - Conference Expenses	875.20	2,374.40
Per Diems:(3)		
Overtime:(4)		-
Total Estimated Expenses:	$ 875.20	$2,374.40

Department Head Signature [signature] Date 6-10-09
Undersheriff, K. Lagerquist

1 Not to exceed cost of tourist class air fare
2 Not to exceed authorize per day rate
3 Not to exceed one day travel plus duration of the conference
4 Calculate cost of any overtime anticipated as a result of this request 22930551/95901 State Fund

(For Finance Department Use Only)
Budgetary Analysis

Department Budget			101,581.
Less:	Conference Expense Approved To Date	30,004.	
	Other Department Requests in Process	-0-	
	This Request	2,374.	32,378.
Balance Available (Deficit)			69,203.

To: Irene Kepler

Finance Committee

From: Mark A. Hackel
Sheriff

Date: June 9, 2009

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the Solid Fuel-Burning Appliance Fires conference/seminar, starting on October 28, 2009

Name	Classification
Anthony Stone	Deputy
David Willis	Sergeant
Jeff Gentner	Deputy

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This training will address installation and user issues involving fireplaces, wood-burning stoves, pellet stoves and gas-log fireplace sets. Case studies will be discussed as well as hands-on mock-ups of these installations.

FUNDS: MCOLES - 229-30551-95901

Respectfully submitted,

Undersheriff, K. Lagerquist
Sheriff's Department

ADDED 6-12-09

Macomb County, Michigan
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

RECEIVED
JUN 12 2009
MACOMB COUNTY FINANCE

Requesting Department: Macomb County Sheriff's Office

Conference Title: Event Data Recorder Traffic Crash Recon

Sponsored by: Institute of Police Technology & Management

Conference Classification: Professional ____ Employee Training x

Conference Location: Warren, Mi.

Travel Begins: June (Month) 22 (Day) 2009 (Year)

Travel Ends: June (Month) 22 (Day) 2009 (Year)

Number of Persons Attending At County Expense:

Board Members	1
Staff Members	
Total	1

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:	$625.00	$625.00
Transportation:(1) ☐ County Vehicle ☐ Airplane ☐ Personal Vehicle		
Lodging: Begins: ____ (Month Day Year) Ends: ____ (Month Day Year)		
Meals:(2)		
Miscellaneous:		
Subtotal - Conference Expenses	625.00	625.00
Per Diems:(3)		
Overtime:(4)		-
Total Estimated Expenses:	$ 625.00	$ 625.00

Department Head Signature: Undersheriff, K. Lagerquist Date: 6-11-09

1 Not to exceed cost of tourist class air fare
2 Not to exceed authorize per day rate
3 Not to exceed one day travel plus duration of the conference
4 Calculate cost of any overtime anticipated as a result of this request 22930557/95901

(For Finance Department Use Only)
Budgetary Analysis

Department Budget			101,581.
Less:	Conference Expense Approved To Date	29,654.	
	Other Department Requests in Process	2,374.	
	This Request	625.	32,653
Balance Available (Deficit)			68,928.

To: Irene Kepler

Finance Committee

From: Mark A. Hackel
Sheriff

Date: June 11, 2009

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the Event Data Recorder Traffic Crash Recon conference/seminar, starting on June 22, 2009

Name	Classification
Ronald Murphy	Deputy

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This training will provide the tools to image, sorte and analyze EDR date in standard motor vehicles. Topics include: The background of EDR's, EDR extraction techniques, EDR analysis methods, Proper use of EDR imaging tools, Hands on EDR imaging techniques, Practical application of EDR data and OEM specific reports, Use of OEM specific Excel templates to analyze EDR data, Commercial motor vehcile data basics, and Current updates in EDR technology.

FUNDS: C.O. FUND - 229-30551-95901

Respectfully submitted,

Undersheriff, K. Lagerquist
Sheriff's Department

RECYCLABLE
PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend ratification of a three (3) year Labor Agreement with the United Auto Workers (UAW) Local 889 – Probate Court/Corporation Counsel from January 1, 2008 to December 31, 2010 *(Actual tentative agreements are available for review in the Human Resources Department)*

INTRODUCED BY: Commissioner Robert Mijac, Chairperson
Personnel Committee

The Parties have reached a settlement on a three (3) year Labor Agreement. The Agreement will run from January 1, 2008 to December 31, 2010.

UAW Local 889 – Probate Court/Corporation Counsel represents approximately 15 positions in the Probate Court and Corporation Counsel.

The Employer and the Union bargaining teams reached a tentative settlement on June 10, 2009. The Union membership ratified this settlement on June 15, 2009.

It is now recommended that the Board of Commissioners also ratify the Agreement.

A summary of the settlement is as follows:

1. Duration: Three (3) years (January 1, 2008 to December 31, 2010)
2. Wages: 2008: 0%
   2009: 0%
   2010: 0%*

* Wage re-opener upon Union request. For the year 2010, upon the union's request, negotiations regarding dock days, health insurance benefits and longevity payments may be reopened.

COMMITTEE/MEETING DATE

Finance 06-17-09* * WAIVED BY PERSONNEL COMMITTEE CHAIR

_____

_____

3. Insurance Benefits:

A. Elimination of BCBS Traditional for employees and future retirees.

B. Plan design changes as changes as agreed to by the parties.

C. Employees who have spouses actively employed by the Employer will be entitled to one insurance plan for both employees and all dependants. The spouse will not be entitled to the insurance bonus.

D. The County and the Union agree to initiate a Request For Proposal (RFP) for medical, dental and optical insurance as authorized by the Full Board on September 25, 2008. Union Representatives will have the opportunity to have input and make suggestions during the preparation of the RFP. All final decisions regarding the content of the RFP rest with the Employer. All information received during the process will be shared with Union Representatives.

All negotiated health care savings from the RFP to be equally shared. The amount of savings will be determined by the Union and the Employer.

E. For all employees hired on or after ratification, the Employer will provide fully paid Blue Cross Blue Shield Preferred Provider Organization (PPO) coverage or its substantial equivalence for the employee's spouse, after twenty (20) years of service with the Employer, for the employee who leaves employment because of retirement and is eligible for and receives benefits under the Macomb County Employees' Retirement Ordinance.

F. Any regular employee laid off and subsequently returned to work, will be eligible for employer-paid insurance coverage as soon as administratively possible after the date of his/her return to work.

4. Retirement

A. Any Employee hired on or before December 31, 2001 or who is vested as of the date of ratification by the Board of Commissioners, will retain the current Defined Benefit Plan.

B. Elimination of all retirement changes attached to rule of 70 modifications for Employees hired on or after January 1, 2002.

Employees will revert to a Defined Benefit Plan as follows:

- Retirement eligibility is age 55 with 25 years of service or age 60 with 8 or more years of service
- Final Average Compensation period-highest 5 consecutive years of last 10 years of service
- 2.2% multiplier factor
- Maximum pension shall not exceed 66% of an employee's FAC
- Employee contribution reduced to 2.5%

5. Dock Days

The County and the Union agree for the years 2009 and 2010, each employee shall be docked six (6) working days without pay per calendar year. For 2009, four (4) of those dock days utilized will be Independence Day, Columbus Day, Thanksgiving Day and Christmas Day. The remaining two (2) dock days shall be requested and scheduled by the employee (in half-day or full-day increments) and will have Department Head approval prior to September 1, 2009.

For 2010, two (2) of those dock days utilized will be Independence Day, and Columbus Day. The remaining four (4) dock days shall be requested and scheduled by the employee (in half-day or full-day increments) and will have Department Head approval prior to September 1, 2010.

If an employee fails to take or schedule the remaining dock days by the end of November, the balance of dock days will be scheduled and taken at the employer's discretion prior to December 30th of each year. Dock days will not adversely impact an employee's seniority, time off accruals, discipline, holiday pay or health care benefits. The effect, if any, of the dock days on an employee's retirement benefits, will be as defined in the Macomb County Retirement Ordinance.

This letter of Agreement will expire on December 31, 2010.

6. Longevity

The County and the Union agree to cancel Longevity payments for all eligible employees and DROP participants for the year 2009 and 2010.

This Letter of Agreement will expire on December 31, 2010.

7. The Parties agree that the Employer will attempt to separate out the Family Continuation Rider in Health Alliance Plan and Blue Care Network for separately paid coverage for those employees eligible for coverage with eligible dependents. The Parties shall negotiate regarding the value of this modification and modification 3.C. of this summary, on a County-wide basis. Any agreed upon and implemented savings on a County-wide basis will be applied in the form of reduced dock days.

8. Effective January 1, 2009, the County and the Union agree that the effective date of any reduction and/or layoff will not be before July 1, 2009.

Any employee laid off after December 15, 2008 and/or during the period of this contract will be eligible for employer-paid COBRA insurance coverage for the first two full months following the effective date of their layoff. This excludes any employee who elects retirement instead of layoff. The employee will be given the option of continuing COBRA coverage at their own expense at the termination of the two months of employer-paid COBRA coverage.

9. Employees may utilize up to fifteen (15) days of family sick time from their earned sick leave bank for the illness of his/her immediate family who requires personal care and attention.

10. The Parties will continue negotiations regarding the remainder of the respective Labor Agreement for subsequent separate ratification.