

**MINUTES OF THE
BUDGET COMMITTEE
TUESDAY, JULY 24, 2007**

At a meeting of the **Budget Committee**, held Tuesday, July 24, 2007, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Brown-Chair, Brdak, Bruley, Camphous-Peterson, Crouchman, DeSaele, DiMaria, Doherty, Drolet, Duzyj, D. Flynn, J. Flynn, Gielegem, Lund, Mijac, Rengert, Roberts, Rocca, Sauger, Slinde, Switalski, Szczepanski, Tocco, Torrice and Vosburg.

Absent and excused was Haggerty.

There being a quorum of the committee present, Chair Brown called the meeting to order at 9:05 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Chair Brown requested to add a resolution for Patrick Head – Eagle Scout. He added this as item #11A. There were no objections.

MOTION

A motion was made by Szczepanski, supported by Camphous-Peterson, to adopt the agenda, as amended (to include item #10A (a & b)). **The Motion Carried.**

MINUTES

MOTION

A motion was made by Duzyj, supported by Rengert, to approve the May 21 and June 13, 2007 minutes of this committee, as written. **The Motion Carried.**

FINANCE DIRECTOR'S REPORT ON 2006 FISCAL YEAR

Mr. Diegel summarized information contained within committee packets that included the following: A two-page memorandum dated July 13, 2007 that had attached to it Schedules A, B, and C. Schedule A: General Fund. Schedule B: Summary of 2006 Budget Reductions. Schedule C: Approved 3% Cut/Revenue Enhancement – 2006 General Fund Budget.

Mr. Diegel then spoke about the Revenue Sharing Reserve Fund. He felt that in 2007, the

Board needs to work to get expenses in line with revenues.

A discussion ensued with Mr. Diegel about the Capital Budget and if this committee will be looking at discretionary items in the coming months.

Commissioner Roberts referred to Schedule C, page 5, and had a question about Health Department/Grants. Mr. Diegel said that he would do an analysis and send her a memo.

MOTION

A motion was made by DeSaele, supported by Rengert, to receive and file the Finance Director's Report on 2006 Fiscal Year. **The Motion Carried.**

ADDENDUM TO EXISTING COUNTY BUILDING SECURITY CONTRACT TO ALLOW FOR COMPLETION OF DIGITAL VIDEO RECORDING PROJECT AT THE JAIL

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY RENGERT, SUPPORTED BY SLINDE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE AN ADDENDUM TO THE EXISTING COUNTY BUILDING SECURITY CONTRACT TO ALLOW FOR THE COMPLETION OF THE DVR (DIGITAL VIDEO RECORDING) PROJECT AT THE MACOMB COUNTY JAIL. THE PROJECT COST IS NOT TO EXCEED \$351,000 AND MAY BE INVOICED OVER THE CURRENT AND NEXT FISCAL YEAR. FUNDING WOULD COME OUT OF THE CAPITAL PROJECTS FUND.

Commissioners asked if this contract was rebid. Ms. Sanborn confirmed that it was rebid.

A discussion ensued with Ms. Sanborn and Ms. Zerkowski about the building security system that is currently in place in the court building, as well as other locations, and about other departments that are looking at it.

Commissioner Lund inquired how long tapes are kept. Ms. Sanborn said 30 days. Commissioner Lund suggested looking into expanding it to 90 days. Ms. Zerkowski thought it would cost between \$20,000 and \$30,000.

A discussion ensued about how long tapes should be kept. Chair Brown asked Ms. Zerkowski to figure out various options and bring that information back to the Justice and Public Safety (JPS) Committee.

Commissioner Rengert stated that he would take this issue up at JPS.

Chair Brown called for a vote on the motion and **THE MOTION CARRIED.**

RECOMMENDATION FROM JUSTICE AND PUBLIC SAFETY COMMITTEE MEETING

OF 07-09-07

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DiMARIA, SUPPORTED BY SZCZEPANSKI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PURCHASE OF 280, SSU 23-SSV23-C1-1P VENTS FROM ANEMOSTAT AT A COST NOT TO EXCEED \$77,185. FURTHER, TO AMEND THE CAPITAL PROJECTS FUND TO INCLUDE THIS EXPENSE. **THE MOTION CARRIED.**

RECOMMENDATION FROM LEGISLATIVE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING OF 07-09-07

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PURCHASE OF ONE ENGINEERING SYSTEM – COLOR SCANNER/BLACK & WHITE PRINTER COMBO, ONE HP DESIGN JET LARGE-FORMAT PRINTER, TWO HP LASER JET COLOR PRINTERS, ONE HP COLOR LASER JET ALL-IN-ONE MULTIFUNCTION PRINTER, TWO DELL ULTRA-SHARP FLAT PANEL MONITORS, ONE DELL PROJECTOR, ONE DELL PROJECTOR CEILING MOUNTING KIT, ONE ARCVIEW CONCURRENT USER LICENSE, AND ONE BUILDING SECURITY SYSTEM FOR THE PUBLIC WORKS OFFICE AT A COST NOT TO EXCEED \$64,450, AND MAINTENANCE COST IN THE AMOUNT OF \$800 FOR THE REMAINDER OF THE 2007 BUDGET YEAR AND \$2,800 FOR THE 2008 BUDGET YEAR. FUNDING IS AVAILABLE IN THE CAPITAL PROJECTS FUND. **THE MOTION CARRIED.**

RECOMMENDATION FROM OPERATIONAL SERVICES COMMITTEE MEETING OF 07-11-07

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY JOAN FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ALLOW THE SHERIFF'S OFFICE TO UTILIZE THREE COUNTY VEHICLES, CURRENTLY AWAITING AUCTION, UNTIL THE SPRING 2008 AUCTION. THIS HAS BEEN DISCUSSED WITH FLEET MANAGER, BARB GARDNER. FUNDING FOR OPERATIONAL COSTS WOULD COME OUT OF THE SHERIFF'S BUDGET, 93003 ACCOUNTS. **THE MOTION CARRIED.**

RECOMMENDATIONS FROM HEALTH SERVICES COMMITTEE MEETING OF 07-19-07

Items (a) and (b) were taken separately.

- (a) **Approve Amendment to Clinton Township's Environmental Problems: Lake/River Fund Proposal Approved by Board on 05-24-07**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DeSAELE, SUPPORTED BY TORRICE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE AN AMENDMENT TO CLINTON TOWNSHIP'S ENVIRONMENTAL PROBLEMS: LAKE/RIVER FUND PROPOSAL APPROVED BY THE BOARD OF COMMISSIONERS ON MAY 24, 2007. **THE MOTION CARRIED.**

(b) **Authorize Health Department to Accept Grant from Michigan Department of Environmental Quality Re: Real-Time Drinking Water Monitoring**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DeSAELE, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE MACOMB COUNTY HEALTH DEPARTMENT TO ACCEPT A GRANT IN THE AMOUNT OF \$250,000 FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING REAL-TIME DRINKING WATER MONITORING. **THE MOTION CARRIED.**

2007 CONTINGENCY ACCOUNT UPDATE

MOTION

A motion was made by Slinde, supported by DeSaele, to receive and file the 2007 Contingency Account Update. **The Motion Carried.**

ADOPTION OF RESOLUTION

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A RESOLUTION FOR PATRICK HEAD – EAGLE SCOUT (**OFFERED BY BROWN**). **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Duzyj, supported by Sauger, to adjourn the meeting at 9:35 a.m. **The Motion Carried.**