

**MINUTES OF THE
FINANCE COMMITTEE**

WEDNESDAY, DECEMBER 13, 2006

At a meeting of the **Finance Committee**, held Wednesday, December 13, 2006, in the Board Room, on the 9th Floor of the Administration Building, Mt. Clemens, the following members were present:

Slinde-Chair, Brandenburg, Brdak, Camphous-Peterson, Crouchman, DeSaele, DiMaria, Doherty, Flynn, Gielegem, Haggerty, Hill, Kennard, Lund, McCarthy, Rengert, Revoir, Rocca, Sauger, Szczepanski, Vosburg and White.

Absent and excused were Brown, Duzyj, Mijac and Switalski.

Also Present:

John Foster, Assistant Director, Finance Department
George Brumbaugh, Director, Corporation Counsel
John Anderson, Director, Risk Management & Safety Department
Ted Cwiek, Director, Human Resources Department
Doug Fouty, Program Director, Personnel Services, Human Resources Dept.
Polly Helzer, Manager, Purchasing Department
Tim Corcoran, Assistant Manager, Purchasing Department
Rhonda Deriemaecker, Director of Board Services
Phil Frame, Director, Office of Public Affairs
Frank Taylor, Director, Community Services Agency
Mary Solomon, Assistant Director, Community Services Agency
Bill Misterovich, Chief Deputy Commissioner, Public Works Department

There being a quorum of the committee present, Chair Slinde called the meeting to order at 9:05 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Szczepanski, supported by Camphous-Peterson, to adopt the agenda, as amended, to include #14a. **The Motion Carried.**

Commissioner McCarthy introduced his grandson, Petty Officer Third Class Michael Bozlewski, a graduate of Lakeview High School, assigned to the submarine USS Houston out of Guam.

PUBLIC PARTICIPATION

Ted Cwiek, 681 Roslyn Road, Grosse Pointe

Mr. Cwiek announced that he has accepted a position in California and will be leaving employment in mid-January. He thanked the Board and his staff for their support.

LIST OF BILLS AS PREPARED BY THE FINANCE DEPARTMENT

COMMITTEE RECOMMENDATION - MOTION

A MOTION WAS MADE BY HAGGERTY, SUPPORTED BY McCARTHY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE MONTHLY BILLS (WITH CORRECTIONS, DELETIONS AND/OR ADDENDA) AND AUTHORIZE PAYMENT; FURTHER, TO APPROVE THE PAYROLL IN THE TOTAL AMOUNT OF \$11,190,407.84, WITH NECESSARY MODIFICATIONS TO THE APPROPRIATIONS. **THE MOTION CARRIED.**

APPROVE SELECTION OF MY LAWYER, INC. TO CONTINUE TO PROVIDE THE VOLUNTARY GROUP LEGAL PLAN FOR EMPLOYEES

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY McCARTHY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR WITH THE RECOMMENDATION OF THE DIRECTOR OF RISK MANAGEMENT AND THE DIRECTOR OF HUMAN RESOURCES IN THE SELECTION OF MY LAWYER, INC., TO CONTINUE TO PROVIDE THE VOLUNTARY GROUP LEGAL PLAN FOR MACOMB COUNTY EMPLOYEES. **THE MOTION CARRIED.**

APPROVE SELECTIONS OF ST. JOSEPH'S HEALTHCARE AND CONCENTRA MEDICAL CENTERS TO PROVIDE OCCUPATIONAL HEALTH SERVICES

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR IN THE RECOMMENDATION OF JOHN ANDERSON, DIRECTOR OF RISK MANAGEMENT, DOUG FOUTY, PROGRAM DIRECTOR-PERSONNEL SERVICES AND STEPHANIE DOBSON, HUMAN RESOURCES COORDINATOR, THE "REVIEW PANEL", IN CONFIRMING THE SELECTIONS OF ST. JOSEPH'S HEALTHCARE AND CONCENTRA MEDICAL CENTERS TO PROVIDE OCCUPATIONAL HEALTH SERVICES TO MACOMB COUNTY FOR THREE FULL YEARS BEGINNING JANUARY 1, 2007 AND ENDING DECEMBER 31, 2009. **THE MOTION CARRIED.**

APPROVE IMPLEMENTATION OF HAP/MEDICARE ADVANTAGE

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR IN THE RECOMMENDATION OF THE DIRECTOR OF RISK MANAGEMENT AND THE DIRECTOR OF HUMAN RESOURCES TO IMPLEMENT HAP/MEDICARE ADVANTAGE, WITH AN ANNUAL SAVINGS TO THE COUNTY OF \$25,209.36 ON JANUARY 1, 2007. **THE MOTION CARRIED.**

**REPORT BY DIRECTOR, RISK MANAGEMENT & SAFETY DEPT. RE:
COST SAVINGS**

Mr. Anderson provided an overview of his report. He indicated that the total amount saved from the employee benefit marketing and insurance negotiations during the last three months is \$751,939.07.

MOTION

A motion was made by Brandenburg, supported by McCarthy, to receive and file the cost saving highlights administered by the Director of Risk Management over the past three months. **The Motion Carried.**

**AUTHORIZE COMMUNITY SERVICES AGENCY TO TRAIN PRIVATE STUDENTS
IN THEIR COMMERCIAL DRIVER'S LICENSE PROGRAM (waived by Community
Services Committee Chair)**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY BRANDENBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE COMMUNITY SERVICES AGENCY TO TRAIN PRIVATE STUDENTS IN THEIR COMMERCIAL DRIVER'S LICENSE PROGRAM; INDIVIDUALS WILL BE RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH THE TRAINING; NO COUNTY FUNDS WILL BE USED TO SUPPORT THIS PROGRAM. **THE MOTION CARRIED.**

**INCREASE SIZE OF VETERANS' AFFAIRS COMMISSION FROM FOUR TO
FIVE MEMBERS (waived by Community Services Committee Chair)**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE AN INCREASE IN THE SIZE OF THE MACOMB COUNTY'S VETERANS' AFFAIRS COMMISSION FROM FOUR TO FIVE MEMBERS WITH THE NEW POSITION COMMENCING AUGUST 1, 2007 FOR A FOUR YEAR TERM; ALL APPOINTMENTS TO THE VETERANS' AFFAIRS COMMISSION SHALL BE MADE IN ACCORDANCE WITH THE COUNTY DEPARTMENT OF VETERANS' AFFAIRS' ACT, AS AMENDED.

Commissioner McCarthy requested that membership include individuals who served in Iraq and all of the wars since the Korean War.

Commissioner Doherty said she was told by Corporation Counsel that the Board cannot mandate that the new position be from a specific conflict, but she hoped that would be considered when seeking applicants and approving the individual.

Commissioner Camphous-Peterson offered a friendly amendment to appoint someone to the new position as early as possible.

Commissioner Doherty said they would like to get the word out that this position is being added. She said the way the terms are specified, the individual would have to be reappointed again in August.

Commissioner Camphous-Peterson offered a friendly amendment: TO BE APPOINTED AT THE MARCH FULL BOARD MEETING FOR THE PERIOD APRIL 1, 2007 THROUGH JULY 31, 2007; A NEW OR RENEWED APPOINTMENT SHALL THEN BE MADE FOR A FOUR YEAR TERM COMMENCING AUGUST 1, 2007. That was accepted by the maker and supporter.

Chair Slinde called for a vote on the motion, as amended, and **THE MOTION CARRIED.**

The motion now reads as follows:

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE AN INCREASE IN THE SIZE OF THE MACOMB COUNTY'S VETERANS' AFFAIRS COMMISSION FROM FOUR TO FIVE MEMBERS WITH THE NEW POSITION TO BE APPOINTED AT THE MARCH FULL BOARD MEETING FOR THE PERIOD APRIL 1, 2007 THROUGH JULY 31, 2007; A NEW OR RENEWED APPOINTMENT SHALL THEN BE MADE FOR A FOUR YEAR TERM COMMENCING AUGUST 1, 2007; ALL APPOINTMENTS TO THE VETERANS' AFFAIRS COMMISSION SHALL BE MADE IN ACCORDANCE WITH THE COUNTY DEPARTMENT OF VETERANS' AFFAIRS' ACT, AS AMENDED. **THE MOTION CARRIED.**

AWARD BID FOR OFFICE SUPPLIES – CENTRAL STORES WAREHOUSE
(waived by Operational Services Committee Vice-Chair)

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR WITH THE PURCHASING MANAGER AND AWARD THE OFFICE SUPPLIES – CENTRAL STORES WAREHOUSE TO THE LOWEST RESPONSIBLE BIDDER, CORPORATE EXPRESS, IN THE AMOUNT OF \$104,895.19 AND AWARD THE OFF-BUY OFFICE SUPPLIES TO THE LOWEST RESPONSIBLE BIDDER, OFFICE EXPRESS, FOR 7-13 PERCENT UP FROM COST; FUNDS ARE AVAILABLE FROM THE CENTRAL STORES INVENTORY OFFICE SUPPLY ACCOUNT. **THE MOTION CARRIED.**

REQUEST BY PUBLIC WORKS COMMISSIONER'S OFFICE FOR TRAINING FUNDS

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY HAGGERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE REQUEST OF THE PUBLIC WORKS COMMISSIONER'S OFFICE AND APPROVE FUNDING FOR THE TRAINING REQUIRED FOR 11 SOIL EROSION EMPLOYEES IN FEBRUARY, 2007, AT A COST OF \$175 PER EMPLOYEE OR A TOTAL OF \$1,925, WITH FUNDS TO BE AVAILABLE WITHIN THE PUBLIC WORKS COMMISSIONER'S BUDGET. **THE MOTION CARRIED.**

WAIVER OF CURRENT FREEZE ON TRAINING/WORKSHOP REIMBURSEMENT FOR NEW COMMISSIONER TRAINING

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY McCARTHY, SUPPORTED BY HAGGERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE A WAIVER OF THE CURRENT FREEZE ON TRAINING/WORKSHOP REIMBURSEMENT TO ALLOW THE NEWLY-ELECTED COMMISSIONERS TO ATTEND A TRAINING SESSION OFFERED BY MSU EXTENSION AND MACOMB ASSOCIATION OF COUNTIES TITLED "WORKSHOP ON COUNTY GOVERNMENT FOR NEW COUNTY COMMISSIONERS" IN NOVI, MICHIGAN, JANUARY 10, 2007, AT A COST OF \$70 PER REGISTRANT. **THE MOTION CARRIED.**

TRAVEL FOR BOARD OF COMMISSIONERS TO MICHIGAN ASSOCIATION OF COUNTIES AND NATIONAL ASSOCIATION OF COUNTIES LEGISLATIVE CONFERENCES IN 2007

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY FLYNN, SUPPORTED BY McCARTHY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE TRAVEL FOR THE BOARD OF COMMISSIONERS TO THE MICHIGAN ASSOCIATION OF COUNTIES' (MAC) LEGISLATIVE CONFERENCE, TO BE HELD FEBRUARY 12-13, 2007 IN LANSING, MICHIGAN, AND THE NATIONAL ASSOCIATION OF COUNTIES' (NACo) LEGISLATIVE CONFERENCE, TO BE HELD MARCH 3-7, 2007 IN WASHINGTON, D.C.

Commissioner Lund wondered why this was brought to committee. Commissioner Flynn replied that since there is a freeze on travel, she was told to bring this before committee.

Board Chair White stated although she understands the importance of the MAC and NACo conferences, she has told department heads and employees who are officers in their own groups that there is a freeze on travel and that they should not submit a request. She also pointed out that department heads have been asked to reduce their budget and there is a freeze on hiring and those should be taken into consideration.

Commissioner DeSaele suggested that Commissioners who want to attend the conferences be required to pay for it themselves.

Commissioners Brandenburg and Crouchman indicated that the reasons for attending these conferences is to find out where grant money is available, how that money can be used and how it can be brought back.

Commissioner Flynn pointed out that she serves on several boards at NACo and she feels it is very important that Commissioners attend.

Commissioner Kennard suggested decreasing the number of Commissioners who attend or the number of conferences a Commissioner attends.

Chair Slinde called for a vote on the motion and **THE MOTION CARRIED WITH DeSAELE, LUND, SZCZEPANSKI AND WHITE VOTING “NO.”**

APPOINTMENT OF LAW FIRM

MOTION

A motion was made by Haggerty, supported by McCarthy, to appoint the law firm of Johnson, Rosati & LaBarge to represent the County of Macomb and the County defendants in the case of Maples v County of Macomb, et al. **The Motion Carried.**

ADOPTION OF RESOLUTIONS

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY RENGERT, SUPPORTED BY CROUCHMAN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE FOLLOWING RESOLUTIONS:

HONORING THELMA MAE ANDERSON – 80TH BIRTHDAY (OFFERED BY HILL);

CONGRATULATING RICHMOND HIGH SCHOOL'S BLUE DEVILS ON WINNING FIRST STATE CHAMPIONSHIP (OFFERED BY BRDAK AND RENGERT);

CONGRATULATING DAKOTA HIGH SCHOOL'S COUGARS ON WINNING DIVISION I STATE CHAMPIONSHIP (OFFERED BY BRANDENBURG AND RENGERT);

CONGRATULATING FRASER HIGH SCHOOL'S RAMBLERS GIRLS BASKETBALL TEAM FOR REACHING STATE CLASS A FINALS (OFFERED BY WHITE) AND

HONORING PAUL FAULKER – RETIREMENT FROM BRUCE TOWNSHIP FIRE DEPARTMENT (OFFERED BY BROWN).

THE MOTION CARRIED.

TRAVEL REQUESTS

MOTION

A motion was made by Szczepanski, supported by Haggerty, to approve the travel requests as submitted. **The Motion Carried.**

NEW BUSINESS

Several Commissioners expressed their thanks to Mr. Cwiek for the good job he has done.

PUBLIC PARTICIPATION

Phil Frame, Director, Office of Public Affairs
George Brumbaugh, Director, Corporation Counsel
John Anderson, Director, Risk Management and Safety Department

Each expressed their thanks to Mr. Cwiek.

Michael Bozlewski

Mr. Bozlewski thanked the Board for acknowledging him earlier in the meeting and thanked his Grandpa, Commissioner McCarthy, for inspiring him to do well.

ADJOURNMENT

MOTION

A motion was made by Revoir, supported by Rengert, to adjourn the meeting at 9:58 a.m. **The Motion Carried.**

Corinne Bedard
Committee Reporter