

**MINUTES OF THE  
PERSONNEL COMMITTEE  
MONDAY, MARCH 17, 2008**

At a meeting of the **Personnel Committee**, held Monday, March 17, 2008, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mt. Clemens, the following members were present:

Camphous-Peterson-Chair, Brdak, Brown, Bruley, Crouchman, DeSaele, Doherty, Drolet, Duzyj, D. Flynn, J. Flynn, Gielegem, Haggerty, Lund, Mijac, Rengert, Roberts, Rocca, Sauger, Slinde, Switalski, Szczepanski, Tocco, Torrice and Vosburg.

Absent and excused was DiMaria.

There being a quorum of the committee present, Chair Camphous-Peterson called the meeting to order at 9:02 a.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**MOTION**

A motion was made by Duzyj, supported by Slinde, to adopt the agenda, as presented. **The Motion Carried.**

**MINUTES**

**MOTION**

A motion was made by Haggerty, supported by J. Flynn, to approve the December 10, 2007 minutes of this committee, as written. **The Motion Carried.**

**RECOGNIZE RECENT RETIREES**

The following individuals were unable to be present:

Mildred Thaxton	14 years 2.7 months
Judith Biebuyck	21 years 6 months
Rose Marie Bjorklund	14 years
Pati Krauter	20 years 5.7 months

**VACANCY RECONFIRMATIONS (AS RECOMMENDED BY AD HOC COMMITTEE ON 3-5-08)**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY SLINDE, SUPPORTED BY TORRICE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RECONFIRMATION OF THE FOLLOWING VACANCIES:

ONE COMPUTER MAINTENANCE CLERK	HEALTH
TWO ENVIRONMENTALISTS II/III	HEALTH
TWO BUSINESS SYSTEMS ANALYSTS	INFORMATION TECHNOLOGY

**THE MOTION CARRIED.**

**VACANCY RECONFIRMATION AND WAIVER OF 20 WEEK HIRING DELAY FOR DIVISION DIRECTOR – HEALTH PROMOTION/DISEASE CONTROL AT HEALTH DEPARTMENT (AS RECOMMENDED BY AD HOC COMMITTEE ON 3-5-08)**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY RENGERT, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RECONFIRMATION AND WAIVER OF THE 20 WEEK HIRING DELAY FOR THE VACANT POSITION OF DIVISION DIRECTOR – HEALTH PROMOTION/DISEASE CONTROL AT THE HEALTH DEPARTMENT PURSUANT TO A MOTION BY THE AD HOC COMMITTEE ON MARCH 5, 2008. **THE MOTION CARRIED.**

**RECOMMENDATION TO NOT RECONFIRM ONE VACANT TYPIST CLERK III POSITION IN EQUALIZATION DEPARTMENT (AS RECOMMENDED BY AD HOC COMMITTEE ON 3-5-08)**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY SLINDE, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS NOT RECONFIRM ONE VACANT TYPIST CLERK III POSITION IN THE EQUALIZATION DEPARTMENT PURSUANT TO A MOTION BY THE AD HOC COMMITTEE ON MARCH 5, 2008. **THE MOTION CARRIED.**

**RECLASSIFICATION OF CERTAIN POSITIONS IN HUMAN RESOURCES  
DEPARTMENT**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY HAGGERTY, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE RECLASSIFICATION OF CERTAIN POSITIONS IN THE HUMAN RESOURCES DEPARTMENT AS OUTLINED IN A MARCH 7, 2008 CORRESPONDENCE FROM THE ACTING DIRECTOR. **THE MOTION CARRIED.**

**TITLE CHANGE ONLY FOR ONE VACANT SPECIALIST II (OCCUPATIONAL THERAPIST) POSITION TO CASE MANAGER II IN COMMUNITY MENTAL HEALTH DEPARTMENT**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY J. FLYNN, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE A TITLE CHANGE ONLY OF ONE VACANT SPECIALIST II (OCCUPATIONAL THERAPIST) POSITION TO ONE CASE MANAGER II IN THE COMMUNITY MENTAL HEALTH DEPARTMENT. **THE MOTION CARRIED.**

**RECLASSIFICATION OF ONE VACANT COUNSELING THERAPIST POSITION TO PROBATION OFFICER IN CIRCUIT COURT – JUVENILE DIVISION**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY HAGGERTY, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE RECLASSIFICATION OF ONE VACANT COUNSELING THERAPIST POSITION TO ONE PROBATION OFFICER IN THE CIRCUIT COURT – JUVENILE DIVISION. **THE MOTION CARRIED.**

**EXECUTIVE SESSION TO DISCUSS LABOR NEGOTIATIONS**

**MOTION**

A motion was made by Slinde, supported by Torrice, to enter into Executive Session for the purpose of discussing labor negotiations. **The Motion Carried.**

In accordance with the motion, committee entered Executive Session at 9:15 a.m., with it concluding at 9:43 a.m.

**NEW BUSINESS**

**MOTION**

A motion was made by Slinde, supported by Doherty, to suspend the rules to take action to retain a law firm for labor relations support. **The Motion Carried.**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS RETAIN THE LAW FIRM OF HARDY, LEWIS AND PAGE FOR LABOR RELATIONS SUPPORT; THE FIRM WILL WORK AT THE DIRECTION OF THE ACTING DIRECTOR OF THE HUMAN RESOURCES DEPARTMENT; FEES FOR SERVICES WILL BE PAID FROM THE HUMAN RESOURCES DEPARTMENT SALARY AND FRINGE LINE ITEM. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Duzyj, supported by Slinde, to adjourn the meeting at 9:46 a.m. **The Motion Carried.**

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Corinne Bedard  
Committee Reporter