



# COMMUNITY SERVICES AGENCY

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[www.MacombCountyMi.gov/mccsa](http://www.MacombCountyMi.gov/mccsa)



Frank T. Taylor  
Director

June 7, 2011

TO: MCAAB Board Members

FR: Frank Taylor, Director

RE: Macomb Community Action Advisory Board Meeting Notice

The Macomb Community Action Advisory Board meeting will be held on:

**Tuesday, June 14, 2011**  
Greater New Hope Baptist Church  
58527 Delanie St. New Haven  
*Lunch will be served at 11:30 a.m. Business meeting will begin at approximately 11:50 a.m.*

## A G E N D A

I. Call to Order/Pledge of Allegiance

II. Determination of a Quorum

III. Approval of the Agenda

IV. Approval of December 7, 2010 Minutes (Attached)

V. Public Comment

VI. Chairperson's Report

1. Introduce new members
2. Announcement regarding October Election of Officers

VII. Community Needs Assessment presentation

VIII. Committee Reports

### **Executive Committee Report**

1. Recommendation to receive and file grant awards (Attached)
2. Recommendation to receive and file monitoring reports (Attached)

### **Budget Committee Report**

1. Recommendation to increase the procurement standard to \$3,000 – (Attached)
2. Recommendation to receive and file the Budget Summary report - (Attached)
3. Recommendation to receive and file the Special Assistance Grants report - (Attached)
4. Recommendation to receive and file the Cash Donations report - (Attached)
5. Recommendation to receive and file the Financial Detail Report on Weatherization Program (Attached)

**Program Planning & Evaluation Committee Report**

1. Recommendation to receive and file the November 2010 through April 2011 Program Reports – M. Solomon
2. Recommendation to receive and file the Results Oriented Management & Accountability (ROMA) FY 2011 First & Second Quarter Reports (Attached) – M. Solomon
3. Recommendation to approve the 2011-12 Head Start Continuation Grant (Attached)
4. Recommendation to approve the 2011-12 Early Head Start Continuation Grant (Attached)
5. Recommendation to approve the 2011 Head Start Self-Assessment Improvement Plan (Attached)
6. Recommendation to approve the 2011-2014 Head Start Grant Goals and Objectives (Attached)
7. Recommendation to receive and file the Head Start/Early Head Start Report
  - February 4, 2011, Risk Management Meeting Summary (Attached)
  - Strategic Plan Summary (Attached)
  - Policy Council Update
  - Information Memorandums and Program Instructions Update
  - Head Start Policy Council minutes (Attached)

IX. Recommendation to receive and file the Director's Report

X. New Business/Emerging Issues

XI. Announcements

XII. Schedule for upcoming meeting: Oct. 11<sup>th</sup> – Full Board

XIII. Adjournment

*Persons with disabilities needing accommodations to attend, please contact MCCSA, at 21885 Dunham Road, Suite, 10, Clinton Township, MI 48036. (586) 469-6999.*

*A three (3) day notice is required. TDD# (586) 469-5962.*