

Macomb Community Action Advisory Board
Full Board
June 14, 2011

The Macomb Community Action Advisory Board met Tuesday, June 14, 2011, at Greater New Hope Baptist Church in New Haven, Michigan.

MEMBERS PRESENT:

Denise Amenta
John Bierbusse
Monica Bihar-Natzke
Michael Bruci
Mary George, Chair
Judge William Hackel
Jack Johns
Elise Johnson
Laura Johnson
Tom Kalkofen
Pastor John Mack
Jessica Stone
Krista Willette

MEMBERS EXCUSED:

Robert Cannon
Ron Chriss
Alice King
Eudora McKinney
Jerry Moffit
Debi Schroeder

STAFF PRESENT:

Frank Taylor
Mary Solomon
Gary Cutler
Julie Kavanagh
Kathleen Nicosia
Karen Frasard

OTHERS PRESENT:

Tolisha Bates
Becki Kraus
Kurt Metzger
Bernell Wiggins

I. Call to Order/Pledge of Allegiance

The meeting was called to order by Chair Mary George at 11:57 a.m.

Chair George asked that, in the interest of time and while members are eating, the Board receive the presentation on the Community Needs Assessment. The request was received with support.

Mary Solomon presented background information on the Community Needs Assessment, stating:

- Our funding source requires us to conduct a formal community needs assessment every three years
- We took the assessment a step further this year by including input on poverty issues from different community organizations, as well as customers
- We are presenting results to the Board for input and approval
- We will then print final document and begin to implement suggested action steps

Mary Solomon introduced the presenters: Kurt Metzger, Data Driven Detroit; and Becki Kraus, Rebecca Kraus & Associates.

Kurt Metzger presented the demographic portion of the report through a PowerPoint presentation.

Becki Kraus presented the planning, customer feedback, and suggested action steps portion of the report through a PowerPoint presentation.

Monica Bihar-Natzke, supported by Pastor Mack, made a motion to accept the report and to complete the assessment and implement the action plans. Motion carried.

II. Determination of a Quorum

It was determined that a quorum was established with 13 members present.

III. Recommendation to approve the Agenda

It was noted that the agenda was modified by moving the Community Needs Assessment presentation.

Denise Amenta, supported by Jessica Stone, made a motion to approve the Agenda. Motion carried.

IV. Recommendation to approve the December 7, 2010 minutes

John Bierbusse, supported by Denise Amenta, made a motion to approve the December 7, 2010, minutes. Motion carried.

V. Public Comment

Chair George stated that this committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There being no one present requesting this privilege, Chair George proceeded with the meeting.

VI. Chairperson's Report

1. Introduce new members

Chair George introduced our new members to the Macomb Community Action Advisory Board:

- Robert Cannon, Supervisor, Township of Clinton
- Jack Johns, Mount Clemens City Commissioner
- Tom Kalkofen, designated by Commissioner Don Brown
- Jerry Moffitt, designated by Ted Wahby, County Treasurer
- Judge William Hackel, 42nd District Court, New Baltimore

2. Announcement regarding October Election of Officers

Chair George stated that the election of new officers will take place at October's Full Board meeting, and stated that:

- Board members nominate potential officers and then a vote is made
- New officer positions of Chair, Vice Chair, and Second Vice Chair will take effect in December 2011
- Committee assignments and Committee Chairs will take effect in January 2012

VII. Committee Reports

Executive Committee

Chair George presented the Executive Committee reports.

1. Recommendation to receive and file grant awards

Laura Johnson, supported by Denise Amenta, made a motion to receive and file the grant awards. Motion carried.

2. Recommendation to receive and file monitoring reports

Tom Kalkofen, supported by John Bierbusse, made a motion to receive and file the monitoring reports. Motion carried.

Budget Committee Report

John Bierbusse presented the Budget Committee Reports.

1. Recommendation to increase the procurement standard to \$3,000

John Bierbusse stated that the current procurement standard is \$500 and that the Budget Committee recommends the amount be raised to \$3,000.

Pastor Mack, supported by Denise Amenta, made a motion to increase the procurement standard to \$3,000. Motion carried.

John Bierbusse made a recommendation to receive and file all of the following reports:

2. Recommendation to receive and file the Budget Summary Report
3. Recommendation to receive and file the Special Assistance Grants Progress Reports
4. Recommendation to receive and file the Cash Donations Progress Reports
5. Recommendation to receive and file the Financial Detail Report on the Weatherization Program

Denise Amenta, supported by Jessica Stone made a motion to receive and file all of the above Budget Committee reports. Motion carried.

Program Planning & Evaluation Committee Report

Denise Amenta presented the Program Planning & Evaluation Committee Reports.

1. Recommendation to receive and file the November 2010 through April 2011 Program Reports

John Bierbusse, supported by Pastor Mack, made a motion to receive and file the November 2010 through April 2011 Program Reports. Motion carried.

2. Recommendation to receive and file the Results Oriented Management & Accountability (ROMA) FY 2011 First and Second Quarter Reports

Elise Johnson, supported by Michael Bruci, made a motion to receive and file the Results Oriented Management & Accountability (ROMA) FY 2011 First and Second Quarter Reports. Motion carried.

3. Recommendation to approve the 2011-12 Head Start Continuation Grant
4. Recommendation to approve the 2011-12 Early Head Start Continuation Grant
5. Recommendation to approve the 2011 Head Start Self-Assessment Improvement Plan
6. Recommendation to approve the 2011-2014 Head Start Grant Goals and Objectives

7. Recommendation to receive and file the Head Start/Early Head Start Report

- Risk Management Meeting Summary
- Strategic Plan Summary
- Policy Council Update
- Information Memorandums and Program Instructions Update
- Head Start Policy Council Minutes

John Bierbusse, supported by Laura Johnson, made a motion to approve, and receive and file all of the above Head Start and Early Head Start Grants and Reports. Motion carried.

Chair George suggested we hold a moment of silence in memory of the loss of our long-time Board Member, Norm Bordo.

VIII. Director's Report

Frank Taylor reported that:

- There is serious funding scrutiny at the Federal level
- There is concern for the stability of CSBG (Community Services Block Grant) funding, which is the life blood of Community Action
- We escaped fiscal year 2011 with a minor 2.9% cut, which ends September 30, 2011
 - October 1, 2011, a minimum of a 50% is being proposed
 - A greater portion of CSBG will be sent out as competitive bid
 - There appears to be great concern with Congress regarding the role of Community Action Agencies
 - It is important to let our legislatures know about the Agency's services in Macomb County
- October 1st we anticipate a greater need for our services which will increase our wait lists

Frank Taylor asked the Board for ideas and / or recommendations on how we can tell our story. Discussion followed.

Frank Taylor introduced Bernell Wiggins, Director for Macomb County Department of Human Services. Mr. Wiggins shared how decisions being made at the State level are affecting DHS, stating that:

- A 48 month limit will be placed on TANF (Temporary Assistance for Needy Families) and cash assistance effective October 1, 2011.
 - This will be retroactive, going back to 2006
 - This will eliminate over 12,000 customers in Macomb County on October 1, 2011
 - There will be no place for the customers to go for help
- An "asset" test will begin October 1, 2011, for all food assistance
 - It is unclear yet what the amount will be
- Indigent burial will discontinue October 1, 2011
 - Unclaimed bodies only will be buried

Frank Taylor stated that MCCSA will have to begin a similar asset test; however, specific instructions have not yet been provided.

IX. New Business/Emerging Issues

Jessica Stone stated that the County is hosting a Mortgage Assistance event. Housing counselors and lenders will be on site to help customers with their housing needs.

Judge William Hackel stated that in lieu of sentencing jail time or assessing a fee, he will often assign community service hours. If anyone can use community service workers for a non-profit or Government entity only, see Judge Hackel.

X. Announcements

None noted.

XI. Schedule for upcoming meeting:

October 11, 2011
Macomb Intermediate School District
Garfield, Room 202

XII. Adjournment

John Bierbusse, supported by Denise Amenta, made a motion to adjourn. Motion carried.

The meeting adjourned at 1:20 p.m.

Respectfully submitted,

Karen Frasard
Recording secretary