



COMMUNITY SERVICES AGENCY

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Frank T. Taylor
Director

October 4, 2011

TO: MCAAB Board Members

FR: Frank Taylor, Director

RE: Macomb Community Action Advisory Board Meeting Notice

The Macomb Community Action Advisory Board meeting will be held on:

Tuesday, October 11, 2011
Macomb Intermediate School District
44001 Garfield Room #202
Clinton Township, MI 48038
Lunch will be served at 11:30 a.m. Business meeting will begin at approximately 11:50 a.m.

A G E N D A

I. Call to Order/Pledge of Allegiance

II. Determination of a Quorum

III. Recommendation to approve the October 11, 2011 Agenda

IV. Recommendation to approve the June 14, 2011 Minutes (Attached)

V. Public Comment

VI. Chairperson's Report

1. Joan Flynn Recognition
2. Introduce new member
3. Recommendation to approve new Board member (Attached)

VII. Election of Officers

1. Election Guidelines (Attached)

VIII. Committee Reports

Executive Committee Report

1. Recommendation to approve the Senior Nutrition Program Grant (Attached)
2. Recommendation to approve the Chore Program Grant (Attached)
3. Recommendation to approve the Home Injury Control Program Grant (Attached)
4. Recommendation to receive and file the Senior Nutrition fiscal and programmatic monitoring reports from the Area Agency on Aging 1-B (Attached)
5. Recommendation to approve the 2011-12 Community Services Block Grant Plan (CSBG) (Attached)
6. Recommendation to approve the 2011-12 Department of Energy Weatherization Plan (Attached)
7. Recommendation to accept the LIHEAP/Home Energy Deliverable Fuel Assistance (Attached)
8. Recommendation to accept additional Senior Nutrition Program funds (Attached)
9. Recommendation to accept additional Home Injury Control Funds (Attached)

Executive Committee Report (Continued)

10. Recommendation to receive and file a funding update on the 2010-11 Community Services Block Grant (CSBG) (Attached)
11. Recommendation to receive and file a funding update on the MPSC grant (Attached)
12. Recommendation to receive and file the Area Agency on Aging 1-B Chore and Home Injury Control programmatic and fiscal monitoring reports (Attached)
13. Recommendation to receive and file the Head Start Program update (Attached)

Budget Committee Report

1. Recommendation to receive and file the Budget Summary report (Attached)
2. Recommendation to receive and file the Special Assistance Grants report (Attached)
3. Recommendation to receive and file the Cash Donations report (Attached)
4. Recommendation to receive and file the Financial Detail Report on the Senior Nutrition Program (Attached)
5. Recommendation to receive and file the Financial Detail Report on the Head Start Program (Attached)
6. Recommendation to receive and file the Major Funding Sources Report (Attached)

Program Planning & Evaluation Committee Report

1. Recommendation to approve the Head Start Policy Council By Laws with revisions (Attached)
2. Recommendation to approve the Head Start Program Governance (Attached)
3. Recommendation to approve the Results Oriented Management & Accountability (ROMA) FY 2012 Plan (Attached)
4. Recommendation to receive and file the Head Start Information Memorandums and Program Instructions (Attached)
5. Recommendation to receive and file the Head Start Policy Council Report (Attached)
6. Recommendation to receive and file the May 2011 through August 2011 Program Reports (Attached)
7. Recommendation to receive and file various program reports
 - 2011 Walk for Warmth final report (Attached)
 - 2011 Letter Carriers Postal Food Drive final report (Attached)
 - 2011 Tax Preparation final report (Attached)
 - TEFAP revised funding update (Attached)
 - Michigan Enrolls revised funding update (Attached)
8. Recommendation to receive and file Results Oriented Management & Accountability (ROMA) FY 2011 Third Quarter Report (Attached)
9. Recommendation to receive and file the 2011 Community Needs Assessment Report
10. Information Item
 - Governance Training Update

IX. Recommendation to receive and file the Director's Report

X. New Business/Emerging Issues

XI. Announcements

XII. Schedule for upcoming meetings: November: 1st Executive Committee
9th Budget Committee
17th Planning & Evaluation Committee

December 13th Full Board, Zucarro's

XIII. Adjournment