

**Tuesday, December 9, 2008**

**Zuccaro's Holiday House**

20400 South Nunneley (Southwest corner of Metro Parkway and Groesbeck)

Clinton Township, MI 48035

**LUNCH STARTS PROMPTLY AT 11:30 A.M.  
BUSINESS MEETING TO BEGIN AROUND NOON**

**A G E N D A**

- I. Call to Order/Pledge of Allegiance
- II. Approval of the Agenda
- III. Determination of a Quorum
- IV. Approval of MCAAB October 14, 2008 Minutes (Attached)
- V. Public Comment
- VI. MCAAB Chairperson's Report
- VII. MCAAB Recognition of Customer, Volunteers and Organizations
- VIII. MCAAB Committee Reports
  - Executive Committee Report**
    1. Recommendation to Approve Amended Weatherization Plan (Attached)
    2. Recommendation to Approve the MPSC/MCAAA Grant Energy Assistance Program (Attached)
    3. Recommendation to Approve the MPSC/DHS Energy Assistance Program – (Attached)
    4. Recommendation to Receive Funds from SMART under the Specialized Services Operating Assistance Program (Attached)
    5. Recommendation to Approve the North Action Center Lease Extension (Attached)
    6. Receive and File Commercial Driver's License Audit 2007-08 Report (Attached)
    7. FEMA Emergency Food and Shelter Program (EFSP) Program Funding Update (Attached)
  - Budget Committee Report**
    1. Recommendation to Receive and File Budget Summary - (Attached)
    2. Recommendation to Receive and File Special Assistance Grant Summary- (Attached)
    3. Recommendation to Receive and File Cash Donations Report - (Attached)
    4. Financial Detail Report Update: Food and Commodities Programs - (Attached)
    5. Update on Financial Procedures Manual - Procurement Process - (Attached)
  - Planning & Evaluation Committee Report**
    1. Recommendation to Approve the 2009 Head Start Self-Assessment Process - (Attached)
    2. Recommendation to Receive and File Program Reports - (Attached)
    3. Recommendation to Receive and File Customer Satisfaction Report - (Attached)
    4. Recommendation to Receive and File Results Oriented Management & Accountability (ROMA) FY 2008 Fourth Quarter Reports - (Attached)
    5. Head Start Policy Council Update
- IX. Director's Report
- X. Announcements/Information Sharing
- XI. Adjournment

