Macomb MSU Extension
Code of Conduct Non-Compliance Report

An individual wishing to report a code of conduct non-compliance to the 4-H Office must do so by completing and returning this form within 10 days of the incident. The complainant(s) must sign the form. The 4-H staff cannot act on anonymous complaints. Every effort will be made to protect the confidentiality of the complainant(s) within the limits of the law.

PLEASE PRINT OR TYPE

Name of individual being reported: _____ Club: _____

Location of incident: _____

Date of incident_____Time of incident: _____

Component of the Code in non-compliance: _____

Description of non-compliant behavior: _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Actions I have taken to resolve this situation: _____

_____

_____

_____

_____

Complainant's Signature: _____ Date: _____

Please list names and phone numbers of witnesses who may be able to assist in this resolution.

_____ _____

_____ _____

_____ _____

Please send this completed form to: Macomb County 4-H Youth Agent, Macomb MSU Extension
21885 Dunham Road, Suite 12, Clinton Township, MI 48036

Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, marital status, or family status. Michigan State University, U.S. Department of Agriculture, and Macomb Co. Board of Commissioners cooperating. MSU is an affirmative action/equal opportunity institution.