

## **HEALTH DEPARTMENT HEARING BOARD**

**OVERSEEING COMMITTEE:** Health & Environmental Services

**DEPARTMENT:** Health Department

**CONTACTS:** Thomas Kalkofen, Director ~ 469-5512  
Maureen Cicola ~ 469-5303

**APPOINTMENTS MADE BY:** Board of Commissioners

**ORIGIN:** Michigan Public Health Code, P.A. 368 (1978) and Administrative Procedures Act, P.A. 306 (1969)

**LOGISTICS:** Applicants should submit Application for Appointment and Criminal History Form to:  
Macomb County Board of Commissioners  
Attention: Director of Board Services  
1 S. Main St., 9<sup>th</sup> Floor  
Mt. Clemens, MI 48043

### **COMPOSITION:**

**Chair:** Tom Kalkofen, Director/Health Officer

**Members:** 5 members

**Tenure:** 2 years, concurrent with the elected term of Commissioners.

**Membership** 1 County Officer; 1 Commissioner; 1 Commissioner Alternate;

**Designation:** 1 Citizen-at-large; 1 Alternate Citizen-at-large

### **FUNCTION:**

The Board hears appeals or contested cases from aggrieved individuals in matters concerning food service establishments, sub-surface sewage disposal, excreta disposal, and any other public health programs requiring issuance of licenses, permits, certificates, and/or seals of approval.