

## MCIR Registration Process for Providers

Provider offices are referred to [www.mcir.org](http://www.mcir.org) for the MCIR Provider User Agreement.

- click on the '**Provider**' link on the home page
- then, under 'Top Downloads', select **MCIR Provider User/Usage Agreement**

Once the agreement is completed, it should be mailed to the address below:

**ATTN: Kris Lyons**  
Region 1 MCIR Manager  
1151 Taylor, Room 262A  
Detroit, MI 48202

or Faxed to **ATTN: Kris Lyons** at 313-876-4897.

Once the agreement is processed, the Provider's Office site will be contacted by the MCIR Office regarding their preferred method of data entry into MCIR and to set up training.

The training will most likely be done by either **Kris Lyons**, or **LeAnn Gaffke** who is the MCIR Data Specialist for Macomb County.