

March 4, 2008

TO: MCAAB Board Members

FR: Frank Taylor, Director

RE: Macomb Community Action Advisory Board Meeting Notice

The Macomb Community Action Advisory Board meeting will be held on:

Tuesday, March 11, 2008
VerKuilen Building 21885 Dunham Road
Senior Citizens Auditorium (Enter through Door C)
Lunch will be served at 11:30 a.m.
Business meeting will begin at approximately 11:45 a.m.

A G E N D A

- I. Call to Order/Pledge of Allegiance
- II. Determination of a Quorum
- III. Approval of the Agenda
- IV. Approval of December 11, 2007 Minutes
- V. Public Comment
- VI. Chairperson's Report
 1. Advisory Board Update
 - MCAAB Membership Update
 - Committee Assignments
 - Committee Responsibilities
- VII. Committee Reports
 - Executive Committee Report**
 1. Recommendation to Receive CSBG-Earned Income Tax Preparation (EITC) Grant Funds
 2. Recommendation to Receive Specialized Services Funds from the from SMART under the Specialized Services Operating Assistance Program
 3. Recommendation to Receive MPSC/MCAAA Weatherization & Client Education Grant Funds
 4. Recommendation to Receive TANF-Earned Income Tax Preparation (EITC) Grant Funds
 5. Update on MPSC/DHS Weatherization and Client Education Grant Funding
 6. Update on County Request for a Budget Reduction

VII. Committee Reports Continued

Executive Committee Report

7. Recommendation to Receive and File the Weatherization Monitoring Report
8. Report on Weatherization & Client Education Grant Funds in Prior Years

9. Report on Outcome of Health & Human Services Head Start Monitoring Visit
10. Review Amended MCAAB By-Laws and Rights & Responsibilities Form
11. Update on Regional Poverty Forums

Budget Committee Report

1. Recommendation to Receive and File Budget Summary Report
2. Recommendation to Receive and File Special Assistance Grants Progress Report
3. Recommendation to Receive and File Cash Donations Report
4. Recommendation to Receive and File Financial Detail Report – Transportation Services
5. Recommendation to Receive and File Financial Detail Report – Food Program
6. Recommendation to Receive and File Financial Detail Report – Head Start

Program Planning & Evaluation Committee Report

1. Recommendation to Approve Amended Head Start Policy Council By-Laws
2. Recommendation to Receive UWSEM Discretionary Funding for Food Program
3. Discussion on Prioritizing Community Needs Based Upon the 2007-08 Poverty Report
4. Head Start Policy Council Update
5. Recommendation to Receive and File Program Reports
6. Recommendation to Receive and File Results Oriented Management & Accountability (ROMA) FY 2008 First Quarter Report

VIII. Director's Report

IX. New Business/Emerging Issues

X. Announcements

XI. Next Board Meeting – 6/10/08 at VerKuijen Bldg., Senior Auditorium

XII. Adjournment

Persons with disabilities needing accommodations to attend, please contact MCCSA, at 21885 Dunham Road, Suite, 10, Clinton Township, MI 48036. (586) 469-6999. A three (3) day notice is required. TDD# (586) 469-5962.