

Macomb Community Action Advisory Board
Executive Committee Meeting
July 5, 2011

The Macomb Community Action Advisory Board Executive Committee met on Tuesday, July 5, 2011, in the VerKuilen Building, MI Works! Conference Room-Suite 11, 21885 Dunham Rd., Clinton Township, MI.

MEMBERS PRESENT:

Mary George, Chair
Denise Amenta
John Bierbusse
Michael Bruci
Tom Kalkofen

MEMBERS EXCUSED:

Jessica Stone
Laura Johnson

STAFF PRESENT:

Frank Taylor
Mary Solomon
Karen Frasard
Kathleen Nicosia

OTHERS PRESENT:

1. Call to Order

The meeting was called to order by Chair George at 11:54 a.m.

2. Determination of a Quorum

It was determined that a quorum was established with five members present.

3. Approval of the Agenda

Frank Taylor requested to amend the agenda to include three additional items under #13, Other Business. John Bierbusse, supported by Tom Kalkofen, made a motion to approve the Agenda with the additional items included under #13, Other Business, as items A, B, and C. Motion carried.

4. Public Comment

Chair George stated that this committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There being no one present requesting this privilege, Chair George proceeded with the meeting.

5. Approval of May 10, 2011, minutes

Michael Bruci, supported by John Bierbusse, made a motion to approve the May 10, 2011, minutes. Motion carried.

6. Recommendation to approve the Senior Nutrition Program Grant

Mary Solomon presented the Senior Nutrition Grant, stating that

- We received approval for the FY2011 – 2012
- This is the final year of a three year grant
- Funding amount: \$1,828,964
- Period of performance: October 1, 2011 to September 30, 2012
- Funding utilization: funds are used to provide meals to Macomb County Senior Citizens

Discussion followed:

- Tom Kalkofen stated that the correct name for the County Health Plan is “Macomb Health Plan.”
- Tom Kalkofen suggested we submit to the Macomb Health Plan a request that they continue to ear-mark funds for this program.

Frank Taylor stated:

- There is currently a 10 week waiting list
- He will have Katherine Benford come to a MCAAB meeting and give a report
- We are investigating a number of innovative concepts, including the “Super Volunteers” who would go into senior’s homes and talk with them about other needs they may have, helping them access services. This would be done with 10-15 volunteers as a pilot program.

John Bierbusse, supported by Mike Bruci, made a motion to approve the Senior Nutrition Program Grant. Motion carried.

7. Recommendation to approve the Chore Program Grant

Mary Solomon presented the Chore Program Grant, stating that:

- Program is flat funded
- This is the final year of a three-year grant period
- Period of performance: October 1, 2011 to September 30, 2012
- Funding utilization: funds are used to assist senior citizens with home maintenance and minor repairs

Discussion followed:

- John Bierbusse asked if communities are solicited for funds
- Mary Solomon answered that, yes, we do solicit communities for CSBG funds
 - It costs \$225,000 to operate the program
- Frank Taylor added that we have gone exclusively to contracting the services in order to be more cost effective for seasonal services

Tom Kalkofen, supported by Denise Amenta, made a motion approve the Chore Program Grant. Motion carried.

8. Recommendation to approve the Home Injury Control Program Grant

Mary Solomon presented the Home Injury Control Program Grant, stating that:

- This is a small program
- This is the final year of a three-year grant period
- Period of performance: October 1, 2011 through September 30, 2012
- Funding utilization: funds are used to provide minor adaptations to home environments by installing safety devices.

John Bierbusse, supported by Mike Bruci, made a motion to approve the Home Injury Control Program Grant. Motion carried.

9. Recommendation to fill a MCAAB Board consumer sector vacancy

Frank Taylor gave an update on the current applications for the Board, stating:

- The consumer position is to replace Norm Bordo's vacancy
- Each applicant meets the criteria to serve on the Board
 - One applicant has early childhood expertise
 - Applicant was a former Head Start parent
- We are requesting the Board to make a recommendation from these applicants to fill this vacancy.

Tom Kalkofen, supported by John Bierbusse, made a recommendation that, based on her abilities to satisfy the requirements of the vacancy, Amber Fante serve on the MCAAB Board. Motion carried.

10. Recommendation to receive and file the Head Start Director's report

Kathleen Nicosia presented the Head Start Director's report, stating:

- We are required under the Head Start grant to provide training to the MCAAB Board
 - We are looking for direction from the Committee to optimize participation from the Board
- The Head Start Act was put in place December of 2007
 - We were told to treat it as law
 - No further specifics were given
 - We try to ensure that we are following guidelines
- We are requesting that the Committee make recommendations as to how we should train MCAAB in these areas as outlined in the Head Start Act

Discussion followed. It was suggested by the Committee and agreed that training would be offered to all MCAAB members on Friday, October 7, from 9:30 a.m. to 11:30 a.m. at the Macomb Intermediate School District.

Kathleen Nicosia suggested that Committee members give to her any requests for training in specific areas.

11. Recommendation to receive and file the Senior Nutrition fiscal monitoring report from the Area Agency on Aging 1-B

Frank Taylor presented the Senior Nutrition fiscal monitoring report, stating that there were no findings.

John Bierbusse, supported by Tom Kalkofen, made a motion to receive and file the Senior Nutrition fiscal monitoring report from the Area Agency on Aging 1-B. Motion carried.

12. Emerging Issues

Denise Amenta asked for an update regarding CSBG funding and telling our story, as discussed at June's Full Board meeting.

Frank Taylor responded, stating that:

- Funding cuts is not getting a lot of media attention right now as a result of current talk on the nation's debt ceiling
- Any steps Board members take should wait until August or September

13. Other Business

A. Mary Solomon handed out a Community Services Block Grant (CSBG) summary for FY 2011, stating that:

- This is a final allocation of \$1,100,302
- Period of performance: October 1, 2010 through September 30, 2011
- Funding utilization: funds are used to operate all three Community Action Centers, which serve as an intake point for all of our services
- Had previously received notice of a potential 30% cut to funding
 - We requested funds be carried forward
 - Ended up only receiving reduction of \$7,030.00

Denise Amenta, supported by Mike Bruci, made a motion to receive and file the Community Services Block Grant. Motion carried.

B. Frank Taylor distributed a Programmatic Assessment Report for Senior Nutrition Congregate and Home Delivered Meals from Area Agency on Aging 1-B, stating that there were no findings.

John Bierbusse, supported by Tom Kalkofen, made a motion to receive and file the Programmatic Assessment Report for Senior Nutrition Congregate and Home Delivered Meals from Area Agency on Aging 1-B. Motion carried.

The Committee requested that congratulations be passed along to Katherine Benford for the great job she is doing.

C. Frank Taylor distributed the Head Start Annual Report.

14. Next meeting: September 13, 2011, Michigan Works! Conference Room

15. Adjournment

John Bierbusse, supported by Tom Kalkofen, made a motion to adjourn at 12:55 p.m.
Motion carried.

Respectfully Submitted

Karen Frasard
Recording Secretary