

PEP Meeting Minutes
February 21, 2007

In attendance: Kathy Jamieson, Doris Duda, Mary Rader, Sue Kutchey, Joanne Shirkey, Tammy Kerchoff, Rachel Calcaterra

I. Call to order: 6:45 p.m.

II. Minutes: Minutes were accepted

III. Treasurer's Report: No activity since last meeting. The balance is \$6,081.56.

IV. Old Business:

A. Contract for Mary Rader as instructor

- a. Will be paid \$600 for spring session, and \$600 for fall. (Training included)
- b. Mary can spend \$100 on supplies- mailbox, rings, games, etc.

B. Contracts for facility barn and horse owners

- a. Forms are ready to be signed; pending cooperation of horses at Black Tie

C. Budget

- a. In good standing. Relying on at least \$500 more in donations.

V. New Business:

A. New Facility

- a. Black Tie Ranch, 26 Mile Rd. and Marsh Rd.
- b. They have 4 good horses, Sue K. may keep her horse there if needed
- c. Trial run for the horses on February 28 at 6:15 to see if they are workable

B. Dates and times for PEP

- a. Both spring and fall sessions will be 6 weeks long. Each session costs \$100.
- b. Preferably Thursday nights:
 - 1. Session one: 6:30-7:15 p.m.
 - 2. Session two: 7:30-8:15 p.m.
- c. Spring session to run 4/26-5/31
- d. Fall session to run 8/30-10/4; if started before September 1, participants do not have to pay the \$10 yearly enrollment fee twice

C. Fundraisers:

- a. Kathy, Rachel, and Peg Chamberlain presented at Kiwanis of Mt. Clemens on February 21; waiting to see what their donation will be
- b. Peg Chamberlain will be giving presentation at Knights of Columbus

D. Shari's role

- a. She is only available during the day for a possible summer session
- b. Committee feels that she is not dependable enough to do this on her own because Mary Rader is not available as back up during the daytime.

VI. Additions to the Agenda:

A. Role of MSUE and Role of committee members (handout)

- a. Committee members will recruit volunteers from Marine City area, and other surrounding areas near Black Tie Ranch
- b. Doris and Joanne will be responsible for sign-ins at each session, as well as ensuring that all volunteers has their paperwork signed and completed.

Meeting adjourned at 8:20 p.m.

Next meeting ...???