

## 4-H EXHIBIT JUDGES Roles & Responsibilities

### Before Show Day

- Become familiar with the information provided by 4-H Fair Superintendent
- Confirm date and times of Show Day

### Show Day

- Check in near the 4-H Exhibit Building
- Obtain judging materials from the designated area
- Have 4-H Fair Superintendent show you the judging table assigned to your Department
- Inform 4-H Fair Superintendent if judge has any knowledge of or relationship with 4-Hers that will be judged

### Actual Judging

- Follow Fast Facts on Interview Judging
- Judge by age **and by number of years in project area** (this is an important factor)
- Judge each project/person individually, combining knowledge in the project area with the quality of the project being judged.
- Be consistent in your judging and in your evaluation
- Mark in RED on judging sheets your Award Letter (see Judging Awards info sheet)
- Fill out Exhibitor Evaluation form along with your comments and return to the 4-H youth (Constructive feedback is important to their learning experience)
- Record your Award Letter on both the exhibitor tags and give bottom one back to 4-H youth
- Do not tear judges sheets apart or remove them from the folders
- Do not judge Clover Sprout projects – They are marked “CS” on exhibitor tag
- 4-H youth can only enter 1 exhibit per class (Except Dept 73, Section 13, Class 12)
- Set aside those projects that you will review for final “Best of Show” (See Judging Awards flyer)
- Have teen clerk take all other projects to the 4-H Exhibit Building
- When all judging of projects in your Section have been completed, then finalize “Best of Show” projects (See Judging Awards flyer)
- Have teen clerk take balance of other projects to the 4-H Exhibit Building
- Make sure that all 4-Hers have been judged in the Department and if they have not shown up, that “NS” is marked in the judging book.
- Make sure every entry in the judging book has an Award Letter or notation
- Sign, date and list your phone number in judging book
- Return judging book and materials to the designated area
- Provide feedback to 4-H Fair Superintendent along with suggestions for next year’s judging day.