

## MACOMB COUNTY 4-H PROJECT AWARDS DIRECTIONS

### Eligibility

1. Applicants in the Junior Division must be 4-H ages 11-14. Applicants in the Senior Division must be 4-H age 15-19.
2. Applicants must not have previously received the award. (Exception: Junior division winners are eligible to apply in the Senior division when they are old enough).
3. Applicants must be currently enrolled in the project area and have been enrolled in the project area for two previous years. Enrollment years do not have to be consecutive.
4. Applicants can be nominated for awards for up to two project areas; regardless to the number of special awards you apply for.
5. Nominations must be made by General and Project Leaders. Members may request to be nominated.

### Application Instructions

1. Applications must be **typed**, single-sided and single-spaced. Font size must be 10 points or larger using Times New Roman or Arial font with 1" margins all around.
2. All sections must be completed in the order of the application.
3. Bullet points or columns may be used
4. All applications must be in a folder or protective sheet.
5. The Project Award Cover Sheet should be placed in front of the rest of the application
6. Applicants must complete on their own their portion of the nomination form and give it to the leader who will be completing Leader Section of the application.
7. Youth or Leaders should return completed nomination forms to the 4-H Office no later 5:00 pm the First Monday in December.
8. Any application exceeding five pages in length (not including the cover sheet) will be disqualified.

### County Award Application Instructions

Application Cover Sheet		
Section 1	1/3 page	Activity/Events
Section 2	1/3 page	Community Service
Section 3	1/3 page	4-H Recognition
Section 4	½ - Full page	What you have personally gained
Section 5	1-2 pages	Pictures of Project Area
Section 6	1/2 - Full-page	Leader Section

### Selection

1. Project Award Areas are based on the current Project Code Sheet used for enrollment, a copy of which is on the back of this page.
2. Nominees who have applied in two areas may win in both areas.
3. Selections will be made by the County Awards Committee. The Committee may decline to give an award if they feel none of the nominees have met the criteria.

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