



ANNOUNCING A NEW 4C TRAINING  
**RECORD KEEPING**  
USING THE INTERNET FOR THE NEW  
CHILDCARE BILLING PROCEDURES



**Date/Time:** Monday, July 27<sup>th</sup> 2009 6:30 p.m. – 9:00 p.m.

**Location:** VerKuilen Building, Assembly Room A, 21885 Dunham Road, Clinton Township, MI

- Topics:**
- Record Keeping for Good Business Practices
  - New DHS Childcare Payment & Billing Procedures

**Fee:** \$10.00

Certificate of completion will be awarded to those who actively participate & complete the 2.5 hours. **CEUs are NOT available.** Class size is limited and pre-registration is required. There is a **\$10 nonrefundable fee** for the training. Make checks payable to MSUE-4C. **All registrations must be received by July 24, 2009.**

If you are interested in registering for the 4C Training, complete the registration form below and **MAIL** to:

Macomb MSU Extension – 4C Office, Attn: Training Registration  
VerKuilen Building  
21885 Dunham Road, Suite 12  
Clinton Township, MI 48036

For more information call Carol or Darlene at 586-469-6993

Keep the above information and return this portion with your check.

*I would like to register for the 4C Training. (Please make check payable to:MSUE-4C). Please print clearly.*

**4C TRAINING REGISTRATION FORM**

**RECORD KEEPING**

July 27, 2009 VerKuilen Building Assembly Room A

Name \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_

Zip \_\_\_\_\_ E Mail \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

*I am:*  Family/Group Child Care Provider  Relative/Aide  Center Staff  Parent

Other \_\_\_\_\_

4C is a program of the Macomb Michigan State University Extension and the Macomb County Board of Commissioners. This program is funded in whole or in part by the Early Childhood Investment Corporation (ECIC). Macomb Michigan State University Extension programs and materials are available to all without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, marital status, or family status.