

**PEP Activity #19**  
**Internal Newsletters**

**School District:** \_\_\_\_\_

**School / Building Distribution:** \_\_\_\_\_

\_\_\_\_\_

**Number of Recipients:** \_\_\_\_\_

\_\_\_\_\_

**Description of Message\*:** \_\_\_\_\_

\_\_\_\_\_

**Date(s):** \_\_\_\_\_

\_\_\_\_\_

**Example:**

**School District:** *Center Line Public*

**School / Building Distribution:** *Roose Elementary*

**Number of Recipients:** *325 homes*

**Description of Message:** *Promotion of the 2005 Environmental Fair for watershed stewardship*

**Date(s):** *March 2005*

*\* One form per newsletter, must attach a copy of the newsletter*